



R-NET

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COMMUNITY

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Important Dates

Spring Term Dates:

Starts: January 17

Ends: May 7

Grades due 9:00 am:

Seniors: May 9

All others: May 14

Spring Term Dates:

Starts: January 17

Ends: May 7

Graduation:

May 12, 2012

Summer Term:

May 14 - August 8

Questions? Comments? E-mail
[Holt Student Services](#)

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http://r-net.rollins.edu/holt/schedule/[3/5/2012 2:23:22 PM]



Spring 2012 Schedule

Spring 2012 Schedule

- Calendar
- Course Descriptions
- Registration Periods
- Guide to Major/Minor Requirements
- General Education Requirements
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- Holt R-Net Home

Calendar Information

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- [Important Dates \(Term Calendar\)](#)
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Course Information

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Registration Periods

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Spring 2012

Students who entered Fall 2011 and have not yet met with an adviser are required to do so prior to registration for the Fall term. All other students are encouraged, but not required to meet with their adviser each term. You may make a telephone or office appointment by calling the Holt School Office at 407-646-2232.

Students are assigned to advisers alphabetically by last name.

| | |
|-------------------------------|---|
| Connie Holt | Music Secondary Certification International students Graduate students |
| Terrie Cole | Environmental Studies Humanities International Affairs |
| Coleen Palmer | Computer Science Economics Organizational Communication |
| Matt Sayti | English Organizational Behavior Psychology |

| | |
|--|--|
| Mandatory Pre-registration Check-In | Opens October 25 , 12:00 p.m., and closes at the end of late registration on January 17. Check-in instructions provided in FoxLink. |
| Online registration begins at noon on the published first date of each registration period and ends at midnight on the last published date. Staff support is available noon until 6:30 p.m. on the first day and 8:30 a.m. - 5:00 p.m. for the remainder of the registration period. | |
| Nov 1 - 11 | Senior Registration: Although senior status technically begins at 100 earned hours, degree-seeking Holt students with a declared major and 90+ earned hours at the time of registration are permitted to participate in senior registration. |
| Nov 3 - 11 | Registration for Current Degree-seeking Students: Priority registration for degree-seeking students with a declared major and fewer than 90 earned semester hours at the time of registration. Registered seniors may add/drop during this period. |
| Nov 4 - 11 | Registration for Undeclared Majors: Degree-seeking students (all levels) with no declared major at the time of registration. |
| Nov 29 - Dec 2 | Registration for authorized new, returning, and nondegree-seeking students. Complete applications are required for new and returning students and include the application form/fee, official transcripts from all previously attended institutions, and all documentation required for international students. New students will receive a letter with authorization to contact the Holt School Office for a registration appointment. Students completing applications after the new student registration will be contacted by a program adviser and permitted to register during the late registration period, January 3 - 17. |
| Nov 29 - Jan 17 | Online Add/drop - online registration will remain open for add/drop. Space available. |
| Jan 3 - 17 | Late registration. Online registration not available. Students may register in the Holt School Office. Space available. Payment due at the time of registration. |

| | |
|------------|---|
| | |
| January 17 | Payment Deadline: Full tuition payment must be received by the Holt School or Bursar's Office prior to 5:00 p.m. A low-cost payment plan is available. Please refer to payment instructions. |
| January 14 | New Student Orientation (Time to be announced.) |

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Calendar

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Spring 2012

Session Beginning and Ending Dates

Some courses are offered in an intensive format with starting and ending dates as published. Final examinations will be given during the last schedule class meeting of all courses unless otherwise stated by instructor.

Spring term begins on Tuesday, January 17.

Spring term ends: Monday, May 7.

Important Dates

| | |
|---------------------------|--|
| January 18 (5:00 p.m.) | Deadline to register and submit Credit Approval Form for participation in a Spring 2012 internship. (Academic Internship Program) |
| January 17 | Last day to submit independent study proposals. Student should be aware that some academic departments have earlier submission deadlines. The Holt School will defer to the departmental deadline in such cases. |
| May 12 | Spring Term Graduation Date - Commencement Ceremony/10:00 a.m. |

Holidays

No Classes on these dates.

| | |
|--------------|----------------------------|
| January 16 | Martin Luther King Holiday |
| March 4 - 11 | Spring Break |

Note: Classes will meet as scheduled on th date identified to be Fox Day unless prior arrangments are approved by the faculty member and academic department.

Refund and Withdrawal Policies and Deadlines

Withdrawal deadlines are strictly enforced by the Hamilton Holt School. Tuition refunds for withdrawals after the stated deadline will not be granted for:

- change in job assignment (duties, hours, travel, etc.)
- change in financial aid status and/or eligibility if not reported in writing to the Holt Office by the end of the first week of classes
- lack of prerequisite knowledge or coursework
- personal or family crisis or illness
- relocation out of the area
- temporary duty assignment or transfer by the military

Withdrawal exceptions are extremely rare and may be granted only by the Student Appeals Committee.

Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

Tuition

Tuition is due by 5:00 p.m. on January 17 or at the time of registration for those registering after January 17.

Refund Schedule

All withdrawals must be submitted in writing to the Holt School Office. Tuition credit is first applied to existing unpaid balance. No refunds after published dates.

Refund Schedule (full term courses only)

Before Classes Begin
(Before first published meeting date) 100% refund
75% January 23
50% January 30
25% February 6

Withdrawal without Academic Penalty Deadline

March 23, 2012

Deadline for withdrawal from intensive courses is the Monday following the mid-point class meeting. Withdrawals must be submitted in writing to the Holt School Office.

Course and Instructor Evaluations (CIE)

Course and Instructor Evaluations are collected online via FoxLink. Students will be reminded of the dates to complete the form via their Rollins email*. Student participation in the online evaluation process is crucial to the validity and usefulness of this system. During the evaluation period, if you have not completed all of your course/instructor evaluations you will receive a pop-up notice when you log into the College Novell system. In addition, you will receive one automated email (sent to your Rollins account*) every day until all of your evaluations are complete.

Penalty: There will be a penalty for students who fail to complete all evaluations before the published deadlines. In such cases, students will be blocked from access to online grade viewing for a period of two weeks after end term grades are posted. No paper grades or transcripts will be released for this period of time. Grades for all spring term courses are due on May 14.

Exclusions: Some courses such as applied music, internships, and independent study have been excluded from the evaluation process.

Evaluation Dates: The CIE will be activated for student input on the following dates (tentative):

8:00 a.m. on April 10 through 10:00 p.m. on April 30.

*Rollins e-mail is our official means of communication. Students, faculty and staff are expected to check it on a regular basis.

Grades Due

9:00 a.m. on May 9 Graduating seniors
9:00 a.m. on May 14 All other students

Note to students: Grades are posted as they are received and grade point averages and academic standing will not be accurate until after administrative processes are complete - usually three or four days after the due date. The dean and president list confirmation process may take up to ten days following the grade submission deadline. The status reflected in FoxLink and on student records is subject to change during this time.

Grades are not mailed to students. Students may view grades through FoxLink as they are received and posted in the Holt School Office. Unofficial grade reports and transcripts may be downloaded directly from FoxLink. Official transcript copies may be requested in writing from the Holt School Office for a nominal fee.



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Payment Deadline

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Spring 2012

Payment Due:

January 17, 2012 at 5:00 p.m.

See [Registration Instructions](#) for specific information regarding payment and payment options.

Tuition:

\$399 per credit hour

- \$798 - 2 credit hour course
- \$1,596 - 4 credit hour course
- \$2,394 - 6 credit hour course

Fees for individual courses are noted on the schedule.

Note: By registering, students agree to accept full responsibility for the payment of tuition and fees. If a payment is not fulfilled or returned for insufficient funds or no approval by credit, students also agree to pay all fees associated with collection of due funds, including collection costs and attorney's fees.

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Rollins College Hamilton Holt School

Spring 2012 Schedule of Classes

Schedule updated on:
3/5/2012 9:40:36 AM

Holt School Registration Check-in will open for all students October 25.

Each Holt student must verify (and update if needed) their contact information to receive a registration time period. You will not be able to register if you do not complete this process. Check-in starts two weeks prior to registration and applies only to current Holt School undergraduate and graduate students. To check in, log into FoxLink and go to the Holt Student tab and select the *Hamilton Holt Registration Check-in* link.

Special note to all students with the major or minor of **Computer Science, Economics, and Psychology**. You must contact your adviser prior to registration. You may either set an appointment by calling the Holt Office at 407-646-2232 or emailing them directly. For email addresses, please follow the link for [Advising](#).

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M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday
 MW = Monday & Wednesday TR = Tuesday & Thursday

Interession January 2 through 31

| Status | Course | Course Title | Hours | Time | Location | Days | Instructor | Area | Pre-Regs/Comments |
|--------|-------------------|--------------------------------|-------|---------------|----------|------|--------------------------|------|--|
| Open | 10711 GMS 215E H1 | Topic: Project Management | 2 | 09:00a-03:00p | BEAL 2 | S | Laura Turner | | Class meets: Saturday, Jan 7 & 14; Tues/Thurs, Jan 10 & 12. |
| Open | 10650 HLR 101 H1 | Lib Rsch:Eng/Amer in 18th Cent | 4 | 09:00a-04:00p | OLIN 214 | S | R. Levis Dorothy Mays | | Graded Credit/No Credit only. Class meets: Jan 7, 9, 10, 11, 12, 14, & 21. Final paper submitted 1/28. |

Spring Term January 17 to May 7

| Status | Course | Course Title | Hours | Time | Location | Days | Instructor | Area | Pre-Regs/Comments |
|----------|-------------------|--------------------------------|-------|--------------------------------|----------------------|--------|-------------------|-----------------|--|
| Filled | 10603 ANT 200 H1 | Cultural Anthropology | 4 | 06:45p-09:15p | CSS 134 | W | Connie Brown | C | |
| Open | 10709 ANT 252 H1 | Cultures of China | 4 | 06:45p-09:15p | CSS 135 | TR | Sean Graham | | Class meets: Jan 17 - March ? |
| Filled | 10604 ANT 280 H1 | Social Gerontology | 4 | 06:45p-09:15p | CSS 134 | T | Connie Brown | | |
| Filled | 10708 ANT 305S H1 | Topic:Soc Media/Contemp Arab | 4 | 06:45p-09:15p | CSS 134 | M | Bahiyiyh Watson | | |
| Filled | 10654 ANT 426 H1 | Seminar: Youth Cultures | 4 | 05:15p-06:30p | CSS 134 | TR | Robert Moore | | SR Status or instructor approval. Priority to graduating INAF majors/minors. |
| Open | 10605 ARH 335B H1 | SS:Ital Renais 14Cent Fresco | 4 | 06:45p-09:15p | CFAC 116 | T | Leslie Boles | A | |
| Filled | 10939 ART 243 H1X | Human Figure Drawing I | 4 | 04:00p-05:50p | CFAC 112 | MW | Rose Casterline | | \$50 Materials Fee |
| Filled | 10938 ART 343 H1X | Human Figure Drawing II | 4 | 04:00p-05:50p | CFAC 112 | MW | Rose Casterline | | \$50 materials fee. |
| Open | 10886 ASL 200 H1 | American Sign Lang II | 4 | 06:45p-09:15p | HAUCK 106 | R | Kathy Campbell | | ASL 100 |
| Filled | 10606 BIO 106 H1 | Human Impact Marine Ecosys/Lab | 6 | 04:00p-06:30p 04:00p 06:30p | BUSH 207 BUSH 220 | T R | Fiona Harper | P (O-N for A&S) | |
| Open | 10607 BUS 280 H1 | Managerial Accounting | 4 | 06:45p-09:15p | BUSH 207 | M | Susan Burley | | BUS 260 |
| Open | 10608 BUS 317 H1 | Personal Finance | 4 | 06:45p-09:15p | CSS 121 | T | Bill West | | JR Status |
| Filled | 10609 BUS 336 H1 | Management & Leadership | 4 | 04:00p-06:30p | CSS 121 | W | Frank Christopian | | JR Status |
| Open | 10610 BUS 337 H1 | Marketing | 4 | 06:45p-09:15p | CSS 221 | M | David Roberts | | JR Status |
| Open | 10611 BUS 338 H1 | Financial Management | 4 | 06:45p-09:15p | CSS 121 | M | Adrian Mayer | | JR Status, BUS 280 |
| Canceled | 10612 BUS 348 H1 | Investments-Canceled 12/12 | 4 | - | | | | | |
| Open | 10613 BUS 369 H1 | International Business | 4 | 06:45p-09:15p | CSS 121 | W | Frank Christopian | | JR Status |
| Open | 10614 BUS 375 H1 | Advertising & Promotion | 4 | 06:45p-09:15p | CSS 232 | W | David Roberts | | JR Status, BUS 280 |
| Open | 10879 CHN 102 H1X | Intro Mandarin Chinese II | 5 | 05:15p-06:30p | HAUCK 104 | MW | Min Sun | | CHN 101 |
| Open | 10724 CMS 170 H1 | Computer Sci Principles I | 5 | 07:00p-09:15p | BUSH 361 | MW | Larry Holt | | CMS 167 |
| Open | 10725 CMS 201 H1 | Applied Comp Sci Math | 4 | 05:30p-06:45p | BUSH 362 | MW | Julie Carrington | | CMS 150 |

| | | | | | | | | | |
|----------|---------------------|--------------------------------|----|---------------|------------|-------|-----------------------------------|---|--|
| Open | 10727 CMS 310 H1 | SoftwareEngineer/Profess Pract | 4 | 05:30p-08:00p | BUSH 361 | T | Larry Holt | | CMS 270 or consent. |
| Open | 10730 CMS 330 H1X | System Software Principles | 4 | 07:00p-08:15p | BUSH 362 | MW | Richard James | | CMS 230 |
| Filled | 10731 CMS 375 H1X | Database Design | 4 | 05:30p-06:45p | BUSH 361 | MW | Larry Holt | | CMS 230 & 270 |
| Open | 10732 CMS 484 H1 | Computer Science Capstone | 4 | 09:00a-11:30a | BUSH 364 | S | Monte Hancock | | CMS 270 with grade of C or better. No class meeting March 10. |
| Filled | 10625 COM 100 H1X | Intro Communication Studies | 4 | 04:00p-06:30p | FAIRBK 107 | W | Susan Easton Gregory Cavanaugh | | |
| Open | 10667 COM 110BL H1 | Public Speaking (Blended) | 4 | 09:00a-04:00p | FAIRBK 107 | S | Susan Easton | T | Blended format. Mandatory orientation Feb 11 - virtual class meeting dates will be announced at orientation. Class meets Feb 11, 18, 25, March 3, 17 & 24. |
| Filled | 10663 COM 220 H1X | Interpersonal Communication | 4 | 04:00p-06:30p | FAIRBK 114 | R | Greg Gardner | | |
| Filled | 11065 COM 220 H2X | Interpersonal Communication | 4 | 06:45p-09:15p | FAIRBK 114 | R | Greg Gardner | | |
| Open | 10984 COM 301 H1 | Designing Effective Org | 4 | 06:45p-09:15p | FAIRBK 107 | M | Shelton Granade | | |
| Filled | 10623 COM 302 H1 | New Media & Public Relations | 4 | 06:45p-09:15p | FAIRBK 107 | T | Jodi Harrelson | | |
| Filled | 10632 COM 303 H1X | Communication Ethics | 4 | 04:00p-06:30p | FAIRBK 116 | W | John Morrison | | |
| Filled | 10910 COM 305BL H1X | Listening (Blended) | 4 | 04:00p-06:30p | FAIRBK 116 | M | Richard Bommelje | | Mandatory orientation January 23 - virtual class meeting dates will be announced at orientation. |
| Filled | 10618 COM 305BL H2 | Listening (Blended) | 4 | 06:45p-09:15p | FAIRBK 116 | M | Richard Bommelje | | Mandatory orientation January 23 - virtual class meeting dates will be announced at orientation. |
| Filled | 10621 COM 310 H1 | Family Communication | 4 | 04:00p-06:30p | FAIRBK 107 | T | Misty Haggard-Belford | | |
| Filled | 10634 COM 312 H1 | Persuasion Theory | 4 | 06:45p-09:15p | FAIRBK 107 | W | John Morrison | | |
| Open | 10909 COM 315G H1 | Topics:Strategic Change Commun | 4 | 06:45p-09:15p | FAIRBK 116 | W | Stephen Fussell | | |
| Open | 10620 COM 315V H1X | Topic: Event Planning & Comm | 4 | 04:00p-06:30p | FAIRBK 116 | T | Carolyn Planck | | |
| Open | 10624 COM 318 H1 | Contemporary Public Relations | 4 | 06:45p-09:15p | FAIRBK 112 | T | Elizabeth Pittenger | | |
| Open | 10664 COM 324 H1 | Self-Leadership & Comm | 4 | 06:45p-09:15p | FAIRBK 116 | R | Richard Bommelje | | Credit/No Credit only |
| Canceled | 10616 COM 395 H1 | Rsch Mthods- Canceled 11/21 | 4 | - | | | | | |
| Open | 10622 COM 421 H1 | Organizational Communication | 4 | 06:45p-09:15p | FAIRBK 116 | T | John Morrison | | |
| Canceled | 10665 COM 480 H1 | SR Sem - Canceled 11/21/11 | 4 | - | | | | | SR Status/OC Major. CR/NC Only. |
| Open | 10666 COM 480 H2 | SR Seminar in Org Com | 4 | 09:00a-05:30p | FAIRBK 116 | S | Greg Gardner | | SR Status/OC Major. Class will meet Jan 21 through Feb 18. CR/NC only. |
| Open | 10671 DAN 170 H1 | Ballet I | 4 | 06:45p-09:15p | DANCE 1 | R | Kristina Stevens | A | |
| Open | 10672 DAN 177 H1 | Jazz I | 4 | 04:00p-06:30p | DANCE 1 | T | Kristina Stevens | A | |
| Open | 10854 ECO 212 H1 | Prin Economics I (Micro) | 4 | 06:45p-09:15p | CSS 226 | W | Kenna Taylor | | ECO 108. May be taken concurrently with ECO 213. |
| Open | 10856 ECO 213 H1 | Prin Economics II (Macro) | 4 | 06:45p-09:15p | CSS 135 | M | Harry Kypraios | | ECO 108 and ECO 212 or concurrent. |
| Filled | 10852 ECO 242 H1X | Economics, Media, Propaganda | 4 | 06:45p-09:15p | BUSH 301 | R | Benjamin Balak | H | |
| Open | 10857 ECO 303 H1 | Intermediate Microeconomics | 4 | 06:45p-09:15p | CSS 229 | M | Yanan Chen | | ECO 108, 212 and 213. |
| Filled | 10861 ECO 305C H1 | Topic: China & Global Economy | 4 | 06:45p-09:15p | CSS 221 | W | Zhaochang Peng | | ECO 108, 212 and 213 or consent |
| Filled | 10858 ECO 305L H1 | Latin Amer Econ Development | 4 | 06:45p-09:15p | CSS 232 | M | Robert Reinauer | | ECO 108, 212 and 213 |
| Filled | 10859 ECO 306 H1 | Monetary Economics | 4 | 06:45p-09:15p | CSS 221 | T | Harry Kypraios | | ECO 108, 212 and 213 |
| Filled | 10630 EDU 271 H1G | School & Society | 4 | 04:00p-06:30p | CSS 222 | W | Michael Young | | APPLE or Secondary Certification Only. |
| Open | 10631 EDU 335 H1G | Content Area Read:Secondary | 4 | 04:00p-06:30p | CSS 222 | M | Michael Young | | Secondary Cert Only. Prereq: EDU 271. Coreq: EDU 407. |
| Open | 10633 EDU 385 H1G | Teaching: Special Needs | 4 | 04:00p-06:30p | CSS 229 | W | John Hewit | | |
| Open | 10635 EDU 407 H1G | Teach/Learn: Diverse Sec'd Sch | 4 | 04:00p-06:30p | CSS 226 | R | John Hewit | | EDU 271 & 272. Coreq: EDU 335. |
| Open | 10636 EDU 444 H1G | Educational Statistics | 4 | 04:00p-06:30p | CSS 222 | T | Giovanni Valiante | Q | |
| Open | 10637 EDU 470 H1G | Classroom Management | 4 | 04:00p-06:30p | CSS 232 | T | Margot Fadool | | Secondary Certification only. Coreq: EDU 491. |
| Open | 10638 EDU 491 H1G | Student Teaching: Secondary | 14 | 08:00a-03:30p | | MTWRF | John Hewit Margot Fadool | | Secondary Certification Only. Coreq: EDU |

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|--------|--------------------|--------------------------------|---|---------------|-----------|-----|---------------------------------------|--|
| | | | | | | | | 470. |
| Open | 11046 EED 317 H1G | Music for Elem Schools | 2 | 04:15p-06:00p | CSS 232 | R | Suzette Swallow | APPLE or Music Cert only. |
| Open | 10640 EED 318 H1G | Art for Elem Schools | 2 | 06:15p-08:00p | CSS 222 | R | Karen Branen | APPLE or Art cert only. |
| Open | 10641 EED 363 H1G | Social Studies for Elem Sch | 4 | 06:45p-09:15p | CSS 222 | W | Coleman Fielder | APPLE only. |
| Open | 10718 ENG 140 H1 | Writing About:Magazine Writing | 4 | 06:45p-09:15p | ORLAN 215 | M | Michael McLeod | W |
| Filled | 10719 ENG 140 H2 | Writing About: The Movies | 4 | 06:45p-09:15p | ORLAN 215 | R | Jay Boyar | W |
| Filled | 10720 ENG 167 H1X | Intro to Creative Writing | 4 | 11:00a-12:15p | ORLAN 115 | MW | Lezlie Laws | |
| Filled | 10721 ENG 167 H2X | Intro to Creative Writing | 4 | 06:45p-09:15p | ORLAN 205 | W | Charles Aufhammer | |
| Open | 10722 ENG 167 H3X | Intro to Creative Writing | 4 | 09:30a-10:45a | ORLAN 213 | MW | Peter Selgin | Morning class |
| Filled | 10723 ENG 190 H1X | Lit/Exp: Irish Literature | 4 | 02:00p-04:30p | ORLAN 213 | T | Maurice O'Sullivan | L |
| Filled | 10726 ENG 190 H2X | Lit/Exp: Great Verse | 4 | 11:00a-11:50a | ORLAN 215 | MWF | E Nordstrom | L |
| Filled | 10728 ENG 190 H3X | Lit/Exp: Great Speeches | 4 | 02:00p-03:15p | ORLAN 113 | MW | Martha Cheng | L |
| Filled | 10729 ENG 201 H1X | Major English Writings I | 4 | 11:00a-12:15p | ORLAN 115 | TR | Jana Mathews | ENG 140. \$50 activity fee. |
| Open | 10733 ENG 201 H2X | Major English Writings I | 4 | 06:45p-09:15p | ORLAN 115 | M | Jana Mathews | ENG 140 |
| Filled | 10734 ENG 202 H1X | Major English Writings II | 4 | 09:30a-10:45a | ORLAN 105 | TR | Edward Cohen | ENG 140. Morning class. |
| Filled | 10736 ENG 202 H2X | Major English Writings II | 4 | 06:45p-09:15p | ORLAN 105 | T | Edward Cohen | L ENG 140 |
| Filled | 10737 ENG 210 H1X | Language & Power | 4 | 04:00p-06:30p | ORLAN 115 | R | Martha Cheng | ENG 140 |
| Filled | 10738 ENG 221 H1X | World Literature | 4 | 02:00p-03:15p | ORLAN 113 | TR | Emily Russell | L ENG 140 |
| Open | 10739 ENG 221 H2X | World Lit: Sonnet Tradition | 4 | 06:45p-09:15p | ORLAN 215 | W | E Nordstrom | L ENG 140 |
| Open | 10742 ENG 225 H1 | Practices of Effective Writing | 4 | 06:45p-09:15p | ORLAN 213 | R | Lori Coffae | ENG 140 or equivalent. Mandatory pre-course assessment: Saturday, December 10, 10:00 - Noon, Olin 251. Please see course description. Does not satisfy general education requirement. |
| Filled | 10850 ENG 234E H1X | Amer Adoles in Contemp Fiction | 4 | 04:00p-06:30p | ORLAN 115 | T | Catherine Littler | L ENG 140 |
| Filled | 10851 ENG 234F H2X | Highway & Trail: Amer Journeys | 4 | 06:45p-09:15p | ORLAN 213 | M | Matthew Forsythe | L ENG 140 |
| Filled | 10753 ENG 242 H1X | Cont American Short Fiction | 4 | 11:00a-12:15p | ORLAN 213 | MW | Peter Selgin | L ENG 140 |
| Filled | 10917 ENG 245N H1 | SS: Fla Film Festival/Enzian | 4 | - | | | Maurice O'Sullivan Denise Cummings | Mandatory organizational meeting - March 25, 2:00 - 4:00 p.m., Woolson House . Film Festival/class meeting dates are as follows: April 14, 15, 20, 21, & 22. Non-refundable participation fee of \$210 is due at time of registration. Contact instructors for additional information. |
| Filled | 10754 ENG 260 H1X | Writer's Studio | 4 | 04:00p-06:30p | ORLAN 105 | R | Lezlie Laws | ENG 140 |
| Open | 10755 ENG 267 H1X | Techniques: Creatv Writ/Poetry | 4 | 04:00p-06:30p | ORLAN 215 | W | Anne Zimmermann | ENG 140 |
| Open | 10756 ENG 273 H1X | Journalistic Writing I | 4 | 06:45p-09:15p | ORLAN 113 | W | Steven Cooper | ENG 140 |
| Filled | 10757 ENG 300B H1 | Expos Writ: Informal Essay | 4 | 04:00p-06:30p | ORLAN 115 | W | Matthew Forsythe | R ENG 140 |
| Filled | 10760 ENG 300C H1 | Expos Writ: Argument | 4 | 06:45p-09:15p | ORLAN 205 | R | Sherry Steward | R ENG 140 |
| Filled | 10761 ENG 300C H2 | Expos Writ: Argument | 4 | 09:00a-11:30a | ORLAN 105 | S | Sherry Steward | R ENG 140. No class meeting on March 10. |
| Filled | 10759 ENG 300D H1 | Expos Writ: Journalistic Essay | 4 | 06:45p-09:15p | ORLAN 113 | M | Steven Cooper | R ENG 140 |
| Filled | 10758 ENG 300E H1 | Expos Writ: Documented Invest | 4 | 04:00p-06:30p | ORLAN 113 | T | Lori Coffae | R ENG 140 |
| Filled | 10762 ENG 303 H1X | Hist Approach to American Lit | 4 | 02:00p-03:15p | ORLAN 105 | MW | Jill Jones | ENG 140 and one 200-level ENG course or consent. |
| Open | 10763 ENG 303 H2X | Hist Approach to American Lit | 4 | 06:45p-09:15p | ORLAN 115 | T | Paul Reich | ENG 140 and one 200-level ENG course or consent. |
| Open | 10829 ENG 304B H1X | Am Lit Fiction: Postmodernisms | 4 | 09:30a-10:45a | ORLAN 113 | TR | Emily Russell | ENG 201. Morning class. |
| Filled | 10830 ENG 304B H2X | Am Lit Fiction: Goth & Horror | 4 | 06:45p-09:15p | ORLAN 115 | W | Jill Jones | ENG 140 and on 200-level ENG course |
| Filled | 10831 ENG 315 H1X | Victorian People & Ideas | 4 | 11:00a-12:15p | ORLAN 113 | TR | Edward Cohen | ENG 202 or instructor consent |
| Filled | 10832 ENG 319 H1X | 20th Century British Lit | 4 | 06:45p-09:15p | REX 1 | M | William Boles | L ENG 140 |
| Filled | 10833 ENG 329B H1X | Modern American Novel | 4 | 06:45p-09:15p | ORLAN 105 | R | Paul Reich | ENG 140 |
| Open | 10834 ENG 360C H1X | Non-Fict Wkshp: Food Writing | 4 | 06:45p-09:15p | ORLAN 113 | T | Robert Morris | ENG 300 |
| Open | 10835 ENG 361 H1X | Writing for the Professions | 4 | 05:15p-06:30p | ORLAN 113 | MW | Martha Cheng | ENG 140 |
| Filled | 10988 ENG 367C H1X | Creative Writing Wksh: Fiction | 4 | 02:00p-03:15p | ORLAN 213 | MW | Peter Selgin | ENG 167. |

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|----------|---------------------|---------------------------------|---|--------------------------------|------------------------|-----------|-----------------------------|---|---|
| Filled | 10837 ENG 367D H1X | Creative Writing:Screenwriting | 4 | 12:00p-12:50p | REX 1 | MWF | William Boles | | ENG 167 |
| Open | 11042 ENG 367L H1X | Creat Writ Wrksh: Paula McLain | 1 | 02:00p-05:00p 03:00p 05:30p | ORLAN 113 ORLAN 205 | F T | Paul Reich | | ENG 140. Intensive class meets: Feb 16 - 7:30-9:00 pm; Feb 17 - 2:00-5:00 pm; Feb 20 - 4:00-6:30 pm; Feb 21 - 3:00-5:30 pm. |
| Filled | 10838 ENG 374 H1X | Editing Essentials | 4 | 11:00a-12:15p | ORLAN 105 | TR | Twila Papay | | ENG 300. ENG Major/Minor or WRIT Minor. |
| Open | 10839 ENG 374 H2X | Editing Essentials | 4 | 06:45p-09:15p | ORLAN 105 | M | Twila Papay | | ENG 300. ENG Major/Minor or WRIT Minor. |
| Open | 10840 ENG 405A H1X | Topic: Dungeons & Dragons | 4 | 06:45p-09:15p | ORLAN 115 | R | Jana Mathews | | ENG 201. ENG Major/Minor. \$50 activity fee. |
| Filled | 10841 ENG 415 H1X | Victorian People & Ideas | 4 | 11:00a-12:15p | ORLAN 113 | TR | Edward Cohen | | ENG 202 or instructor consent. |
| Filled | 10842 ENG 426 H1X | Southern Lit Road Trip | 4 | 06:45p-09:15p | ORLAN 105 | W | Paul Reich Emily Russell | | Instructor consent. |
| Filled | 10843 ENG 475 H1X | Writing Minor Colloquy | 4 | 04:00p-06:30p | ORLAN 105 | R | Twila Papay | | Must have completed the 20 hours required for creative writing minor. Instructor consent required for concurrent registration with other minor courses. |
| Open | 10844 ENG 497A H1X | Advan Creative Writ: WWW | 4 | 04:00p-06:30p 04:00p 10:00p | SULLV HSE SULLV HSE | T R | Carol Frost | | Consent. Class meets Tuesday, Jan 17 - Feb 28; with additional meetings on Thursday, Feb 2 - 23. |
| Open | 11147 ENG 499 IH5 | HM: The Novella | 4 | - | | | Edward Cohen | | |
| Filled | 11144 ENG 499HM IH2 | HM: Imitation in Poetics | 4 | - | | | Carol Frost | | |
| Filled | 11145 ENG 499HM IH3 | HM:Comp Bhvr/O'Connor Novels | 4 | - | | | Paul Reich | | |
| Filled | 11146 ENG 499HM IH4 | HM:Adapt/Novel to Script | 4 | - | | | William Boles | | |
| Filled | 10673 ENV 189 H1 | Envir Crisis in Cultural Cntxt | 4 | 04:00p-06:30p | BEAL 2 | M | Leslie Poole | | |
| Open | 10680 ENV 205B H1X | Topic:Geographic Info Systems | 4 | 06:45p-09:15p | OLIN 251 | W | Michael Ripley | | |
| Open | 10678 ENV 212 H1 | Florida Water Resources | 4 | 06:45p-09:15p | BEAL 2 | M | Richard Baird | | |
| Open | 10676 ENV 220 H1 | Field Botany with Lab | 6 | 06:45p-09:15p | BUSH 249 | W | William Grey | P | Mandatory Saturday field labs: February 4 & 25, March 24, and April 14. |
| Open | 10674 ENV 270 H1 | Environmental Literature | 4 | 06:45p-09:15p | BEAL 2 | W | Harry Straight | | |
| Filled | 11138 ENV 298 IH2 | RSCH:Assessing the Dream | 2 | - | | | Julian Chambliss | | |
| Open | 10677 ENV 302 H1X | Traditional Town Planning | 4 | 06:45p-09:15p | BEAL 1 | T | Richard Reep | | 2 ENV or GMS courses |
| Canceled | 10682 ENV 311 H1X | Stream Eco/Field-Canceled 11-8 | 6 | - | | | | | |
| Open | 10679 ENV 320 H1 | Aquatic Bio:Freshwater w/Lab | 6 | 06:45p-09:15p | BUSH 271 | TR | James Hulbert | P | |
| Open | 10675 ENV 386 H1X | Environmental Law | 4 | 06:45p-09:15p | BEAL 1 | M | William Henderson | | ENV 120 and 189 recommended. |
| Open | 10711 GMS 215E H1 | Topic: Project Management | 2 | 09:00a-03:00p 05:30p 09:30p | BEAL 2 BEAL 2 | S TR | Laura Turner | | Class meets: Saturday, Jan 7 & 14; Tues/Thurs, Jan 10 & 12. |
| Open | 10681 GMS 302 H1 | Citizen Participtn/Comm Dynamic | 4 | 06:45p-09:15p | BEAL 2 | R | Bridgett Tolley | | |
| Open | 10882 HBR 102 H1X | Elementary Hebrew II | 5 | 04:00p-05:15p | HAUCK 104 | TR | Limor Gabbai | | HBR 101 |
| Open | 10920 HBR 201 H1X | Intermediate Hebrew I | 4 | 05:25p-06:40p | HAUCK 104 | TR | Limor Gabbai | | HBR 102 |
| Filled | 10924 HIS 142 H1X | History of US to 1877 | 4 | 04:00p-06:30p | CSS 230 | W | Michelle Stecker | H | |
| Filled | 10982 HIS 362 H1 | American Foreign Policy | 4 | 06:45p-09:15p | CSS 230 | M | Jack Lane | | |
| Open | 10650 HLR 101 H1 | Lib Rsch:Eng/Amer in 18th Cent | 4 | 09:00a-04:00p 05:30p 09:30p | OLIN 214 OLIN 214 | S MTWR | R. Levis Dorothy Mays | | Graded Credit/No Credit only. Class meets: Jan 7, 9, 10, 11, 12, 14, & 21. Final paper submitted 1/28. |
| Open | 10903 HUM 300 H1 | Public Art, Private Lives | 4 | 06:45p-09:15p | CSS 230 | T | John Williams | H | |
| Open | 10648 HUM 305 H1 | Classicism & Romanticism | 4 | 06:45p-09:15p | KMC 1 | R | J Cook | H | |
| Open | 10649 HUM 306 H1 | Humanities: Modern Period | 4 | 06:45p-09:15p | CSS 221 | R | Erika Martin | H | |
| Open | 10862 IFT 106 H2X | Using the Web for Research | 1 | 08:00a-08:50a | OLIN 251 | MWF | David Noe | | Class meets Jan 30 - Feb 17 - morning course. |
| Filled | 10863 IFT 106 H3X | Using the Web for Research | 1 | 04:45p-06:30p | OLIN 251 | TR | Dorothy Mays | | Class meets Feb 14 - March 1. |
| Filled | 10864 IFT 107 H2X | Using PowerPoint/Graphics | 1 | 06:45p-08:30p | OLIN 264 | MW | Edward Huffman | | Class meets April 2 - |

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|----------|---------------------|--------------------------------|---|--------------------------------|------------------------|--------|----------------------------------|--|
| | | | | | | | | 18. |
| Filled | 10865 IFT 107OL H1X | Using PowerPt/Graphic (Online) | 1 | - | | | Linda Watson | Class meets April 2 - 18. Online format. |
| Filled | 10866 IFT 109 H1X | Access: Data Collect/Analysis | 1 | 04:45p-06:30p | OLIN 251 | MW | Myrna Kitmanyen | Class meets April 2 - 18. |
| Filled | 10867 IFT 110 H1X | Using Excel Spreadsheets | 1 | 04:45p-06:30p | OLIN 251 | TR | Ian Walters | Class meets Jan 17 - Feb 2. |
| Open | 10869 IFT 110 H2X | Using Excel Spreadsheets | 1 | 06:45p-08:30p | OLIN 264 | MW | Ian Walters | Class meets March 12 - 28. |
| Filled | 10868 IFT 110 H3X | Using Excel Spreadsheets | 1 | 04:45p-06:30p | OLIN 251 | TR | Ian Walters | Class meets April 3 - 19. |
| Filled | 10870 IFT 112 H1X | Creating Web Home Pages | 1 | 09:00a-12:30p | OLIN 251 | S | Myrna Kitmanyen | Class meets Jan 21 - Feb 4. |
| Open | 10871 IFT 112 H2X | Creating Web Home Pages | 1 | 04:45p-06:30p | OLIN 251 | MW | Myrna Kitmanyen | Class meets Feb 6 - 22. |
| Open | 10872 IFT 113 H1X | Creating Home Web Pages II | 1 | 04:45p-06:30p | OLIN 251 | TR | Linda Watson | Class meets March 13 - 29. |
| Open | 10873 IFT 120 H1X | Design with Photoshop | 1 | 04:45p-06:30p | OLIN 254 | MW | Miriam Moore | Class meets: Jan 23 - Feb 8. |
| Filled | 10874 IFT 120 H2X | Design with Photoshop | 1 | 09:00a-12:30p | OLIN 254 | S | Linda Watson | Class meets Feb 11 - 25. |
| Filled | 10875 IFT 120 H3X | Design with Photoshop | 1 | 04:45p-06:30p | OLIN 254 | MW | Miriam Moore | Class meets April 2 - 18. |
| Filled | 10876 IFT 300 H1X | Digital Video I | 1 | 06:45p-08:30p | OLIN 254 | TR | Sean Phalen | Class meets Feb 7 - 23. |
| Canceled | 10877 IFT 300 H2X | Digital Video I - Canceled 1/9 | 1 | - | | | | Class meets April 2 - 18. Morning class. |
| Open | 11107 IFT 301 H1X | Digital Video II | 1 | 08:00a-08:50a | OLIN 254 | MWF | Carrie Schulz | IFT 300. Class meets April 2 - 18. Morning class. |
| Filled | 10653 INAF 215N H1 | Topic: Globalization | 4 | 06:45p-09:15p | CSS 230 | W | Sebastian Pritchard | |
| Filled | 10651 INAF 310 H1 | Terrorism: A Global Challenge | 4 | 06:45p-09:15p | BUSH 120 | R | John Bersia | |
| Filled | 10710 INAF 315C H1 | Topic:Japanese Culture & Soc | 4 | 06:45p-09:15p | SULLV HSE | T | Jenifer Ruby | C |
| Filled | 10652 INAF 320 H1 | Internat Business Development | 4 | 06:45p-09:15p | BUSH 207 | W | Haskell Sumrall | Junior status |
| Filled | 10900 INT 100 H1 | Learning Strategies Seminar | 1 | 05:15p-06:30p | HHS AUD | W | Matthew Sayti Tiffany Griffin | Approval required. Class meets Jan 18 - April 4. |
| Canceled | 10644 INT 200C 0 | Fundamtlsm, Art & Soc-Lecture | 4 | 06:45p-09:15p | BUSH 120 | T | | I ENG 140. |
| Open | 10643 INT 200C H1 | LS: Fundamtlsm/Art/Society | 4 | 06:45p-09:15p | BUSH 129 | T | R. Levis | I ENG 140. Students will be assigned to discussion groups on the first night of class. |
| Open | 10645 INT 200C H2 | LS:Fundamtlsm, Art & Society | 4 | 06:45p-09:15p | BUSH 207 | T | Susan Libby | I ENG 140. |
| Filled | 10646 INT 200C H3 | LS:Fundamtlsm, Art & Society | 4 | 06:45p-09:15p | BUSH 301 | T | Susan Lilley | I ENG 140. |
| Open | 10586 INT 215C 0 | Exper Amer Culture- Extension | | 12:00p-02:00p 02:00p 04:00p | ORLAN 215 ORLAN 215 | W W | | Consent only. |
| Open | 10860 INT 221 H1 | Statistics for Social Science | 4 | 06:45p-09:15p | CSS 230 | R | Robert Potter | Q HS Algebra or equivalent |
| Filled | 10897 INT 260 H1 | Foundations of Leadership | 2 | 06:15p-09:15p | HHS AUD | T | Constance Holt Coleen Palmer | Class meets Jan 17 - Feb 28. |
| Filled | 10899 INT 261 H1 | Leadership/Citizenship Action | 2 | 06:15p-09:15p | HHS AUD | T | Constance Holt Coleen Palmer | INT 260. Class meets: March 13 - April 24 (no meeting March 6). \$15.98 materials fee. |
| Filled | 11303 INT 390 IH2 | LDP:Media-based Advis Syllabus | 2 | - | | | Carrie Schulz | |
| Open | 11150 INT 395 H1 | Hamilton Holt Internship | | - | | | Allisa Johnson | |
| Canceled | 11041 INT 398 0 | Canceled 1/20 | | - | | | | |
| Filled | 11104 INT 399 H1 | Holt School Peer Advising Pgm | 2 | - | | | Constance Holt | |
| Canceled | 11040 INT 498 0 | Section Canceled 1/20 | | - | | | | |
| Open | 10884 JPN 102 H2 | Elem Japanese II | 4 | 05:15p-06:30p | HAUCK 113 | TR | Harue Patterson | JPN 101 |
| Canceled | 10885 JPN 202 H1X | Intermed Japanese II | 4 | - | | | | JPN 201 |
| Open | 10901 MAT 103 H1 | Quantitative Reasoning | 4 | 04:00p-06:30p | BUSH 362 | T | Natalie Lochner | Q |
| Open | 11254 MUA 101A H01 | Applied Music: Voice | 1 | - | | | | |
| Open | 11255 MUA 101B H02 | Applied Music: Piano | 1 | - | | | | |
| Open | 11256 MUA 101C H03 | Applied Music: Guitar | 1 | - | | | | |
| Open | 11257 MUA 101E H05 | Applied Music: Woodwinds | 1 | - | | | | |
| Open | 11258 MUA 101F H06 | Applied Music Percussion | 1 | - | | | | |
| Open | 11284 MUA 101G H07 | Applied Music: Strings | 1 | - | | | | |
| Open | 11259 MUA 102A H01 | Appl Music (non-major): Voice | 2 | - | | | | |
| Open | 11260 MUA 102B H02 | Appl Music (non-major): Piano | 2 | - | | | | |
| Open | 11262 MUA 102C H03 | Appl Music (non-major): Guitar | 2 | - | | | | |
| Open | 11263 MUA 102D H04 | Appl Music (non-major): Brass | 2 | - | | | | |

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| Open | 11264 MUA 102F H06 | Appl Music (non-major): Percsn | 2 | - | | | | | | |
| Open | 11265 MUA 102G H07 | Appl Music (non-major): String | 2 | - | | | | | | |
| Canceled | 11203 MUA 200A H1 | Rollins Chamber Singers | 1 | - | | | | | | |
| Open | 11189 MUA 200B H02 | Rollins Singers | 1 | - | | | | | | Audition. |
| Open | 11191 MUA 200C H03 | Rollins Concert Choir | 1 | - | | | | | | |
| Open | 11192 MUA 200D H04 | Women's Glee | 1 | - | | | | | | |
| Open | 11193 MUA 200E H05 | Brass Ensemble | 1 | - | | | | | | |
| Open | 11194 MUA 200F H06 | Rollins Jazz ensemble | 1 | - | | | | | | |
| Open | 11195 MUA 200H H08 | Percussion Ensemble | 1 | - | | | | | | |
| Open | 11196 MUA 200I H09 | Small Chamber Ensemble | 1 | - | | | | | | |
| Open | 11197 MUA 200J H10 | Bach Festival Choir | 1 | - | | | | | | |
| Open | 11198 MUA 200K H11 | String Ensemble | 1 | - | | | | | | |
| Open | 11200 MUA 200L H12 | Horn Ensemble | 1 | - | | | | | | |
| Open | 11201 MUA 200P H16 | Sightsinging | 1 | - | | | | | | |
| Open | 11202 MUA 200Q H17 | Orchestra | 1 | - | | | | | | |
| Open | 11204 MUA 200R H18 | Wind Ensemble | 1 | - | | | | | | |
| Open | 11281 MUA 200S H19 | Guitar Ensemble | 1 | - | | | | | | |
| Open | 11206 MUA 200T H20 | Acoustic Ensemble | 1 | - | | | | | | |
| Open | 11209 MUA 200U H21 | Woodwind | 1 | - | | | | | | |
| Open | 11210 MUA 200V H22 | Men's Choir | 1 | - | | | | | | |
| Open | 11212 MUA 200W H23 | Rollins Caberet | 1 | - | | | | | | |
| Open | 11266 MUA 201CA H01 | Applied Music: Voice | 2 | - | | | | | | |
| Open | 11267 MUA 201CB H02 | Applied Music: Piano | 2 | - | | | | | | |
| Open | 11268 MUA 201CE H05 | Applied Music: Woodwinds | 2 | - | | | | | | |
| Open | 11269 MUA 201CG H07 | Applied Music: Strings | 2 | - | | | | | | |
| Open | 11270 MUA 201PA H01 | Applied Music: Voice | 2 | - | | | | | | |
| Open | 11271 MUA 201PB H02 | Applied Music: Piano | 2 | - | | | | | | |
| Open | 11272 MUA 201PC H03 | Applied Music: Guitar | 2 | - | | | | | | |
| Open | 11273 MUA 201PF H06 | Applied Music: Percussion | 2 | - | | | | | | |
| Open | 11274 MUA 201PG H07 | Applied Music: Strings | 2 | - | | | | | | |
| Open | 11275 MUA 301A H01 | Applied Music: Voice | 2 | - | | | | | | |
| Open | 11276 MUA 301B H02 | Applied Music: Piano | 2 | - | | | | | | |
| Open | 11277 MUA 301C H03 | Applied Music: Guitar | 2 | - | | | | | | |
| Open | 11278 MUA 301D H04 | Applied Music: Brass | 2 | - | | | | | | |
| Open | 11279 MUA 301E H05 | Applied Music: Woodwinds | 2 | - | | | | | | |
| Open | 11280 MUA 301G H07 | Applied Music: Strings | 2 | - | | | | | | |
| Open | 11039 MUS 121 H1X | Introduction to Film Scoring | 4 | 02:00p-03:15p | KEENE 105 | MW | James Ray | | | |
| Filled | 10668 MUS 140 H1X | Intro to Music Theory | 4 | 02:00p-03:15p | KEENE 103 | TR | Daniel Flick | | | |
| Open | 10656 MUS 152 H1 | Theory 2: Harmony | 4 | 05:15p-06:30p | KEENE 103 | TR | James Ray | | | Corequisite: MUS 154. Prerequisite: MUS 151 or consent. |
| Open | 10657 MUS 154 H1 | Keyboard Harmony II | 2 | 02:00p-03:15p | KEENE 104 | TR | James Ray | | | Coreq: MUS 152. |
| Filled | 10658 MUS 154 H2 | Keyboard Harmony II | 2 | 03:30p-04:45p | KEENE 104 | TR | James Ray | | | Coreq: MUS 152. |
| Filled | 10659 MUS 160 H1 | History of Jazz | 4 | 04:00p-06:30p | KEENE 101 | W | Charles Archard | | | \$25 Materials Fee. |
| Filled | 10893 MUS 190 H1 | Intro to Music & Technology | 4 | 06:45p-09:15p | KEENE 104 | R | James Croson | | | |
| Open | 10697 MUS 225Q H1X | Topic: Poltcl Music Latin Amer | 4 | 06:45p-09:15p | KEENE 101 | W | Ruth Witmer | | C | |
| Canceled | 10698 MUS 225R H1X | No Art is Island-Canceled 1/10 | 4 | - | | | | | | |
| Open | 10661 MUS 251 H1 | Theory III: Counterpoint | 4 | 05:15p-06:30p | KEENE 103 | MW | Susan Lackman | | | MUS 152. |
| Open | 10670 MUS 290 H1X | Basic Conducting | 4 | 02:00p-03:15p | KEENE 119 | TR | John Sinclair | | | Sophomore status. Music major and instructor consent. |
| Open | 10699 MUS 314 H1X | Improvisation | 4 | 02:00p-03:15p | KEENE 101 | TR | Charles Archard | | | Music major or instructor consent. |
| Canceled | 10701 MUS 341 H1X | Methods: Brass- Canceled 1/10 | 2 | - | | | | | | |
| Filled | 10700 MUS 355 H1X | Practicum: Composition | 2 | - | | | Daniel Crozier | | | MUS 352 |
| Open | 10702 MUS 360 H1X | Music in Global Environment | 4 | 09:30a-10:45a | KEENE 103 | TR | Aaron Hilbun | | C | |
| Filled | 10703 MUS 362 H1X | Mus History: Classic/Romantic | 4 | 08:00a-09:15a | KEENE 103 | TR | Susan Lackman | | H | MUS 152 or consent |
| Open | 11103 MUS 362 H2X | Music Hist: Classic/Romantic | 4 | 05:15p-06:30p | KEENE 101 | TR | Susan Lackman | | | Music Major/Minor |
| Open | 10704 MUS 380 H1X | Lit of the Instrument: Vocal | 4 | 09:30a-10:45a | KEENE 101 | TR | Julia Foster | | | Music major/minor only. |
| Filled | 10705 MUS 391 H1X | Practicum: Conducting | 2 | - | | | John Sinclair | | | MUS 390 or consent |
| Open | 10706 MUS 393 H1X | Piano Pedagogy I | 4 | 09:30a-10:45a | KEENE 101 | MW | Gloria Cook | | | MUA 201 piano or consent |
| Filled | 11132 MUS 398 IH2 | RSCH:Music Hist/Class-Romantic | 4 | - | | | Daniel Crozier | | | |
| Filled | 11149 MUS 398 IH3 | RSCH: Commercial Songwriting | 6 | - | | | Daniel Flick | | | |
| Filled | 11283 MUS 398 IH4 | RSCH: Show Choir History | 4 | - | | | James Ray | | | |

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| Open | 10707 MUS 455 H1X | Paris Moscow Vienna: 1890-1915 | 4 | 11:00a-12:15p | KEENE 101 | TR | Daniel Crozier | | |
| Filled | 10895 PHI 301 H1 | Doetoevsky & the God Problem | 4 | 04:00p-06:30p | BEAL 2 | T | James Armstrong | | |
| Filled | 11037 PHI 312 H1X | Feminist Theory | 4 | 04:00p-06:30p | SULLV HSE | W | Margaret McLaren | | |
| Open | 10896 PHI 321 H1 | Ethics and Political Realism | 4 | 04:00p-06:30p | BEAL 2 | W | James Armstrong | | |
| Filled | 10662 POL 315A H1 | Topic:Islam, Culture & Politic | 4 | 04:00p-06:30p | CSS 230 | R | Eren Tatari | C | |
| Open | 10740 PSY 101 H1 | Intro to Psychology | 4 | 06:45p-09:15p | BUSH 162 | R | Julia Fullick | | |
| Filled | 10741 PSY 211 H1 | Social Psychology | 4 | 04:00p-06:30p | BUSH 160 | W | John Houston | T | PSY 101. Concurrent or previous PSY 301 & 304. A grade of C- or better is required in all prerequisites. |
| Open | 10743 PSY 301 H1 | Research Methods | 4 | 06:45p-09:15p | BUSH 162 | M | Debrah Migetz | | PSY 101 with C- or better |
| Filled | 10744 PSY 304 H1 | Statistics & Decision Making | 4 | 06:45p-09:15p | BUSH 162 | T | Joseph Keebler | Q | PSY 101 and high school algebra or equivalent. |
| Filled | 10746 PSY 306 H1 | Tests & Measurements | 4 | 06:45p-09:15p | BUSH 160 | M | Joseph Keebler | | PSY 101. Concurrent or previous PSY 301 & 304. A grade of C- or better is required in all prerequisites. |
| Open | 10827 PSY 315C H1 | Topic: Reframing Organizations | 4 | 06:45p-09:15p | BUSH 129 | R | Robert Niemi | | PSY 101. Concurrent or previous: PSY 301, 304. |
| Open | 10749 PSY 315D H1 | Topic: Adv Stats & SPSS | 4 | 04:00p-06:30p | BUSH 162 | W | David Richard | | PSY 101. Concurrent or previous: PSY 301, 304. |
| Open | 10750 PSY 315J H1 | Topic:Applied Behav'r Analysis | 4 | 06:45p-09:15p | BUSH 207 | R | Joshua Pritchard | | PSY 101. Concurrent or previous: PSY 301, 304. |
| Filled | 10828 PSY 315Y H1 | Topic: Mental Health/Nutrition | 4 | 06:45p-09:15p | BUSH 160 | W | David Richard | | PSY 101. Previous or concurrent: PSY 301 and 304. |
| Open | 10747 PSY 330 H1 | Organizational Behavior | 4 | 06:45p-09:15p | BUSH 229 | T | Robert Niemi | | PSY 101. Concurrent or previous: PSY 301 & 304. |
| Open | 10745 PSY 337 H1 | Organization Dysfunction | 4 | 06:45p-09:15p | BUSH 129 | M | James Driskell | | PSY 101. Concurrent or previous: PSY 301 & 304. |
| Open | 10748 PSY 407 H1 | Organization Development | 4 | 06:45p-09:15p | BUSH 129 | W | Julia Fullick | | PSY 101. Concurrent or previous: PSY 301 & 304. |
| Filled | 11137 PSY 498 IH2 | RSCH:Augment Realty Training | 4 | - | | | Joseph Keebler | | |
| Filled | 10887 REL 126 H1 | New Testament | 4 | 04:00p-06:30p | KMC 1 | W | William Patrick | H | |
| Open | 10888 REL 209 H1 | The Gnostic Gospels | 4 | 04:00p-06:30p | KMC 1 | T | Patrick Powers | | |
| Open | 10878 SPN 102 H1 | Elementary Spanish II | 4 | 05:15p-06:30p | REX 1 | MW | Rachael Lilienthal | | SPN 101 |
| Open | 10908 THE 100 H1 | Intro to the Theatre | 4 | 06:45p-09:15p | CSS 170 | R | S Nassif | A | |

Archival Copy



Guide to Major/Minor Requirements

Spring 2012 Schedule

- [Calendar](#)
- [Course Descriptions](#)
- [Registration Periods](#)
- [Guide to Major/Minor Requirements](#)
- [General Education Requirements](#)
- [Payment Deadline](#)
- [A&S Registration Instructions](#)
- [Schedule Home](#)
- [Holt R-Net Home](#)

Spring 2012

The following information is to be used as a guide in selecting courses that will satisfy major or minor requirements. The requirements reflected are 2011-12 catalog requirements. Students should consult their program adviser if they have questions. Complete details regarding course offerings can be found in the section "Schedule of Courses". Course descriptions are published in the Holt School Catalog and in this online bulletin.

- Sections with an **X** suffix (e.g. H1X) are cross-listed with Rollins College Arts & Sciences (day time) program.
- Sections with a **G** suffix (e.g. H1G) are cross-listed with Graduate Program in Education and permission is required for enrollment.

- [BUSINESS ADMINISTRATION \(MINOR\)](#)
- [COMPUTER SCIENCE](#)
- [ECONOMICS](#)
- [EDUCATION](#)
- [ENGLISH](#)
- [ENVIRONMENTAL STUDIES & CIVIC URBANISM](#)
- [HUMANITIES](#)
- [INTERNATIONAL AFFAIRS](#)
- [LEADERSHIP DISTINCTION PROGRAM](#)
- [MUSIC](#)
- [ORGANIZATIONAL BEHAVIOR](#)
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BUSINESS ADMINISTRATION (MINOR)

Core Courses:

- BUS 280 Managerial Accounting
- BUS 336 Management and Leadership
- BUS 337 Marketing
- BUS 338 Financial Management

Elective Courses:

- BUS 317 Personal Finance
- BUS 348 Investments
- BUS 369 International Business
- BUS 375 Advertising and Promotion

Because Rollins College is accredited by the American Assembly of Collegiate Schools of Business (AACSB) at the graduate level only, a maximum of eight undergraduate business administration (BUS) courses may be credited toward the bachelor's degree at Rollins.

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COMPUTER SCIENCE

The Computer Science Major is a limited access major. Admission to the Hamilton Holt School does not guarantee admission to the Computer Science Major. Admission criteria for the major is provided in the Holt School Undergraduate Catalog. Please see your academic adviser for additional information.

Core Courses:

- CMS 170 Computer Science Principles I
- CMS 201 Applied Computer Science Math
- CMS 330 System Software Principles
- CMS 375 Database Design
- CMS 484 Computer Science Capstone

Elective Courses:

- CMS 310 Software Engineering & Professional Practices

Note to Majors: The department recommends the following courses for students preparing for graduate programs in computer science:

- MAT 111 & 112 Calculus I and Calculus II
- MAT 219 Probability and Statistics

*CMS 151 Fundamentals of Programming does not satisfy a major/minor requirement, but provides a valuable introduction to the field for students considering the Computer Science major/minor, or those interested in the topic.

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ECONOMICS

The Economics Major is a limited access major. Admission to the Hamilton Holt School does not guarantee admission to the Economics Major. Admission criteria for the Economics Major is provided in the Holt School Undergraduate Catalog. Please see your academic adviser for additional information.

Core Courses:

- INT 221 Statistics for the Social Sciences
- ECO 212 Principles of Economics I (Micro)
- ECO 213 Principles of Economics II (Macro)
- ECO 303 Intermediate Microeconomics

Elective Courses:

- ECO 242 Economics, Media & Propaganda
- ECO 305C Topic: China & the Global Economy
- ECO 305L Topic: Latin American Economic Development
- ECO 306 Monetary Economics

Note: The department recommends the following courses for students preparing for graduate programs in economics:

- ECO 381 Introduction to Econometrics
- ECO 403 Applied Microeconomics
- ECO 411 Introduction to Mathematical Economics
- MAT 111 Calculus I
- MAT 112 Calculus II
- MAT 211 Calculus III
- MAT 140 Introduction to Discrete Mathematics
- MAT 219 Probability and Statistics
- MAT 140 Linear Algebra

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EDUCATION

The Hamilton Holt School and the Department of Education offer two options for students who wish to enter the teaching profession. Graduates of these state-approved Teacher Education Programs are eligible for a Florida State Teacher Certification. The Department of Education offers certification in selected secondary (6-12) subjects (Music, Social Science, and English) and the Accelerated Program for Learning to Educate (APLE) for students who plan to teach in grades Kindergarten through six. Please refer to the Hamilton Holt School Catalog for requirements for both programs.

Professional Education Core Courses:

- EDU 271 School & Society

Secondary Course Sequence:

EDU 335 Content Area Reading: Secondary
EDU 407 Teaching & Learning: Diverse Secondary Schools

Student Teaching:

EDU 470 Classroom Management
EDU 491 Student Teaching: Secondary

Methods Courses:

EDU 385 Teaching: Special Needs
EDU 444 Educational Statistics
EED 317 Music for Elementary Schools
EED 318 Art for Elementary Schools
EED 363 Social Studies for Elementary Schools

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ENGLISH

Core Courses:

ENG 201 Major English Writings I
ENG 202 Major English Writings II
ENG 221 World Literature
ENG 303 Historical Approach to American Literature
ENG 304B American Literature Fiction: Postmodernisms
ENG 304B American Literature: Goth & Horror
ENG 374 Editing Essentials

Elective Courses*:

ENG 167 Introduction to Creative Writing
ENG 190 Literature and Experience (Any Focus)
ENG 210 Language and Power
ENG 234 Selected Studies: (Literary Theme)
ENG 242 Contemporary American Short Fiction
ENG 245 Selective Studies: Florida Film Festival/Enzian
ENG 260 Writer's Studio
ENG 267 Creative Writing: Poetry
ENG 273 Journalistic Writing I
ENG 315 Victorian People and Ideas
ENG 319 20th Century British Literature
ENG 329B Modern American Novel
ENG 360C Non-Fiction Workshop: Food Writing
ENG 361 Writing for the Professions
ENG 367 Creative Writing (Any Focus)
ENG 374 Editing Essentials
ENG 380 Language Studies
ENG 405A Topic: Dungeons & Dragons
ENG 415 Victorian People and Ideas
ENG 426 Southern Lit Road Trip
ENG 475 Writing Minor Colloquy
ENG 497A Advanced Creative Writing: Winter with the Writers

* Six electives - two at any level, three at the 300 level or higher, and one at the 400 level or higher.

ENG 225 Practices of Effective Writing is available to students who wish to build basic English grammar skills. It does not fulfill English Major or general education requirements, but does satisfy overall general elective credit hours.

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ENVIRONMENTAL STUDIES AND CIVIC URBANISM

Core Courses:

ENV 189 Environmental Crisis

ENV 220 Field Botany with Lab

Environmental Studies Track:

ENV 320 Aquatic Biology with Lab (*substitute for ENV 130)
ENV 270 Environmental Literature

Civic Urbanism Track:

ENV 302 Traditional Town Planning
GMS Citizen Participation & Community Dynamics

Elective Courses:

BIO 106 Human Impact Marine Ecosystems with Lab
ENV 205B Topic: Geographic Information Systems
ENV 212 Florida Water Resources
ENV 311 Stream Ecology with Lab (Field Study)
GMS 215E Topic: Project Management

*Effective Fall 2011, Environmental and Growth Management Studies became Environmental Studies and Civic Urbanism. Major requirements did not change. Students currently enrolled in the Environmental and Growth Management Studies major may switch to the new major or remain under the current title through December 2012.

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HUMANITIES

Core Courses:

HUM 305 Humanities: Classicism & Romanticism
HUM 306 Humanities: Modern Period

History of the Expressive Arts:

ARH 335B SS: Italian Renaissance 14/15th Century Frescos
DAN 170 Ballet I
DAN 177 Jazz I
HUM 300 Public Art, Private Lives
MUS 160 History of Jazz
MUS 362 Music History: Classic/Romantic
MUS 455 Paris, Moscow, Vienna: 1890-1915
THE 100 Introduction to the Theatre

Literature:

ENG 201 Major English Writings I
ENG 202 Major English Writings II

Note: A single topical course may be used to satisfy one, not multiple, requirements.

[Humanities Portfolio Checklist](#)

Humanities majors/minors are required to keep a portfolio of critical essays, research papers, essay examinations, and other material from different courses that reflect each year a student has been a major.

Also, a final research project is required in connection with the last required core (HUM) course in which he/she enrolls. The student must notify the core-course instructor at the first class meeting of the student's intention to complete this requirement.

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INTERNATIONAL AFFAIRS

Business and Economics:

BUS 369 International Business

ECO 212 Principles of Economics I (Micro)
ECO 213 Principles of Economics II (Macro)
ECO 305C Topic: China & the Global Economy
ECO 305L Latin American Economic Development
INAF 215N Globalization
INAF 320 International Business Development

Foreign Cultures and Language:

ANT 200 Cultural Anthropology
ANT 252 Cultures of China
ANT 305S Social Media & Contemporary Arabs
CHN 102 Intro Mandarin Chinese II (with Lab)
HUM 300 Public Art, Private Lives
INAF 315C Topic: Japanese Culture & Society

Note: A minimum of 15 courses must be taken, of which at least eight must be at the 300 level or above. All IA majors who are not bilingual or polylingual must take at least one (1) language-learning class at the 200 level or above (e.g., SPN 201 or JPN 201). The language-learning course can count toward the cultures and languages area requirement. One of the upper-division courses must be an approved seminar. A copy of the seminar paper is to be submitted to the IA Director before graduation. This paper is used for evaluation of the IA Program.

Note: A single topical course may be used to satisfy one, not multiple, requirements.

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LEADERSHIP DISTINCTION PROGRAM (CERTIFICATION)

The Leadership Distinction Program is designed for students who want to excel beyond their degree requirements to develop their leadership potential. This program gives students extra opportunities to explore leadership development as they complete their undergraduate degrees at the Rollins College Hamilton Holt School. Students who successfully complete the leadership program and their degree requirements earn recognition of their achievements through the "Distinction in Leadership" transcript designation.

Core Courses:

INT 260 Foundations of Leadership
INT 261 Leadership & Citizenship in Action

Leadership Across the Curriculum:

BUS 336 Management & Leadership
COM 305BL Listening
COM 324 Self-Leadership & Communication
COM 421 Organizational Communication
GMS 302 Citizen Participation & Community Dynamics
PHI 301 Dostoevsky & the God Problem
PHI 321 Ethics & Political Realism

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MUSIC

The Hamilton Holt Music major is unlike other majors. It cannot be completed solely in the evenings, nor can it be completed over an extended or indefinite period of time. The Holt student majoring in music is expected to have both days and evenings available for classes, lessons, ensembles, and concerts. All Holt music majors are held to the same time obligations required of Arts and Sciences students. It is a demanding major, which no student should try to undertake without a full commitment.

Students who wish to enter the Holt School music program follow a dual admission process. Acceptance into the Holt School through the Holt application process does not automatically admit the student to the music major. All prospective music majors must also audition for a faculty admission committee, which will also include an instructor in the major

instrument, on one of the scheduled audition dates and interview with the Director of Music or Chair of the Music Department. Admission to the music major will be based on the student's academic performance and musical abilities as well as departmental needs and the availability of space.

Core Courses:

- MUS 152 Theory 2: Harmony
- MUS 251 Theory 3: Counterpoint
- MUS 360 Music in Global Environment
- MUS 362 Music History: Classic/Romantic

Performance Courses:

- MUA 200
- MUA 201P or 201C or
- MUA 301 or MUA 401 Applied Music for the Major/Minor

Elective Courses:

- MUS 121 Intro Film Scoring
- MUS 154 Keyboard Harmony II
- MUS 160 History of Jazz
- MUS 190 Intro to Music & Technology
- MUS 210 Designing Music with Digital Media
- MUS 225Q Topic: Political Music of Latin America
- MUS 225R Topic: No Art is an Island
- MUS 290 Basic Conducting
- MUS 314 Improvisation
- MUS 341 Methods: Brass
- MUS 355 Practicum: Composition
- MUS 360 Music in Global Environment
- MUS 380 Lit of the Instrument: Vocal
- MUS 391 Practicum: Conducting
- MUS 393 Piano Pedagogy I
- MUS 455 Paris, Moscow, Vienna: 1890 - 1915

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ORGANIZATIONAL BEHAVIOR

Core Courses:

- BUS 336 Management & Leadership
- PSY 101 Introduction to Psychology
- PSY 211 Social Psychology
- PSY 301 Research Methods
- PSY 304 Statistics & Decision Making
- PSY 306 Tests & Measurements
- PSY 330 Organizational Behavior
- PSY 407 Organization Development

Interdisciplinary & Application Options:

- BUS 336 Management & Leadership
- COM 305BL Listening
- COM 315 Topic: Any Course
- COM 421 Organizational Communication
- PSY 315 Topic: Any Course
- PSY 337 Organizational Dysfunction

*Note: Courses used to satisfy core requirements may not also be applied toward the Interdisciplinary/Applications requirement.

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ORGANIZATIONAL COMMUNICATION

Core Courses:

- COM 110 Public Speaking
- COM 220 Interpersonal Communication
- COM 303 Communication Ethics
- COM 305BL Listening
- COM 421 Organizational Communication
- COM 480 Senior Seminar

Elective Courses:

- COM 301 Designing Effective Organizations
- COM 302 New Media & Public Relations
- COM 310 Family Communication
- COM 312 Persuasion Theory
- COM 315 Topic: Any Course
- COM 318 Contemporary Public Relations
- COM 324 Self-Leadership & Communication
- COM 395 Research Methods in Communication

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PSYCHOLOGY

Core Courses:

- PSY 101 Introduction to Psychology
- PSY 301 Research Methods
- PSY 304 Statistics & Decision Making

Major Options:

- PSY 211 Social Psychology
- PSY 306 Tests & Measurements

Major Electives:

- PSY 315 Topic: Any Course
- PSY 330 Organizational Behavior
- PSY 337 Organizational Dysfunction
- PSY 407 Organization Development

*Courses not used as Major Options can be used as Major Electives.

WOMEN'S STUDIES (MINOR)

Core Courses:

- PHI 312 Feminist Methodology

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WRITING (MINOR)

I. Creative Writing Concentration

Core Courses:

- ENG 167 Introduction to Creative Writing
- ENG 360 Creative Nonfiction Workshop
- ENG 367 Creative Writing Workshop
- ENG 475 Creative Writing Colloquy
- ENG 497A Advanced Creative Writing: WWW

Elective Courses:

- ENG 260 Writer's Studio
- ENG 267 Creative Writing: Poetry
- ENG 360 Non-Fiction Workshop
- ENG 367 Creative Writing Workshop
- ENG 374 Editing Essentials
- ENG 497 Internship in Writing

II. Professional Writing Concentration

Core Courses:

- ENG 210 Language and Power

Elective Courses:

- ENG 267 Creative Writing: Poetry
- ENG 273 Journalistic Writing I
- ENG 361 Writing for the Professions
- ENG 374 Editing Essentials
- ENG 497A Advanced Creative Writing: WWW

Note: Courses used to satisfy core requirements may not also be applied toward the elective-course requirement (unless different topics offered under the same number). Note: A new curriculum was approved for the Writing Minor effective in the 2010 fall semester. Students declaring the Writing Minor prior to Fall 2010 must complete requirements by the end of the 2011 summer term or switch to the new curriculum.



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Spring 2012

As preparation for active and responsible citizenship in a global society, students need both breadth and depth in their learning experience. By majoring in at least one area of knowledge, students gain the depth necessary for professional and graduate expertise, whereas the general education curriculum at Rollins College exposes students to a more varied domain of knowledge and experience.

In keeping with the College's mission to educate students to think critically across disciplines, the general education curriculum exposes students to the ways various areas of knowledge may reinforce and enrich each other.

To be eligible for a Bachelor of Arts degree, students must complete one course from each of the general education areas listed below. Please see the catalog for a full explanation of the area requirements.

Note: The list below reflects Spring 2012 course offerings that have been approved to meet specified GERs.

Expressive Arts (A)

- ARH 335B Selected Studies: Italian Renaissance 14th Century Fresco
- DAN 170 Ballet I
- DAN 177 Jazz I
- THE 100 Introduction to Theater

Knowledge of Other Cultures (C)

- ANT 200 Cultural Anthropology
- INAF 315C Topic: Japanese Culture & Society
- MUS 225Q Topic: Political Music of Latin America
- MUS 360 Music in Global Environment
- POL 315A Topic: Islam, Culture & Politics

Knowledge of Western Cultures (H)

- ECO 242 Economics, Media, Propoganda
- HIS 142 History of US to 1877
- HUM 300 Public art, Private Lives
- HUM 305 Classicism & Romanticism
- HUM 306 Humanities: Modern Period
- REL 126 New Testament

Introduction to Liberal Studies (I)

- INT 200 Introduction to Liberal Studies (any topic)

Awareness of Literature (L)

- ENG 190 Literature & Experience (any topic)
- ENG 202 Major English Writings II
- ENG 221 Topics in World Literature
- ENG 234 Selected Studies
- ENG 242 Contemporary American Short Fiction
- ENG 319 20th Century British Literature

Scientific Perspective (P)

- BIO 106 Human Impact Marine Ecosystem with Lab
- ENV 120 Field Botany with Lab
- ENV 311 Stream Ecology with Field study and Lab
- ENV 320 Aquatic Biology Freshwater with Lab

Quantitative Thinking (Q)

- EDU 444 Educational Statistics
- INT 221 Statistics for the Social Sciences
- MAT 103 Quantitative Reasoning
- PSY 304 Statistics & Decision Making

Writing Reinforcement (R)

- ENG 300 Expository Writing: All Topics

Oral Communication (T)

- COM 110 Public Speaking
- PSY 211 Social Psychology

Written Communication (W)

- ENG 140 Writing About: All Topics

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Spring 2012

These descriptions reflect the Spring term courses only.

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ANTHROPOLOGY

ANT 200 Cultural Anthropology

Compares and contrasts pre-industrial and industrial societies while introducing concepts and methodology in the study of culture and human socialization.

ANT 252 Cultures of China

Surveys the cultures, peoples, and history of mainland China from primitive times until the present. Suitable for nonmajors.

ANT 280 Social Gerontology

Anthropological and sociological perspectives on the elderly in various societies, from "primitive" to industrialized; what human behaviors are universal in the culture of the elderly; the elderly's living environments (i.e., the nursing facility, the rehabilitation hospital, and the retirement community); the effects of aging on sex and skills; the psychopathology of human aging; and death and bereavement.

ANT 305S Topic: Social Media and the Contemporary Arab World

This course explores the spectacular changes that have occurred in Arab Nations as a result of the "Arab Spring." The course engages how and to what ends social media networks and platforms are being used to transform political and cultural terrains in predominantly Muslim Arab countries throughout North Africa and the Middle East.

ANT 426 Seminar: Youth Cultures

Explores values, norms, and social behavior of adolescents and young adults in tribal, agrarian, and urban societies, both Western and non-Western. Compares patterns of development in youth cultures of modern Europe, North America, and Asia, especially twentieth-century student cultures. Also considers gender differences. Prerequisite: Senior status or instructor approval. Priority to graduating INAF majors/minors.

ART AND ART HISTORY

ARH 335B Special Studies: Italian Renaissance: Fresco Cycles of the 14th and 15th Century

In this course we will explore the development of the Italian Renaissance from the 14th through the 15th century. We will focus on the fresco cycles that played such an important role in this development. We will explore the influences, historical, ecclesiastical and artistic, on the development and advancement of this medium.

ART 243 Human Figure Drawing I

Challenges intermediate and advanced students to incorporate human figures into artwork. Stresses studio exercises, such as gesture drawings and in-depth anatomical studies, as well as individual and group critiques, and discussions

with individual research. \$25 materials fee.

ART 343 Human Figure Drawing II

Challenges intermediate and advanced students to incorporate human figures into artwork. Stresses studio exercises, such as gesture drawings and in-depth anatomical studies, as well as individual and group critiques, and discussions with individual research. \$25 materials fee. Prerequisite: ART 243.

AMERICAN SIGN LANGUAGE

ASL 200 American Sign Language II

In this course, the deaf culture and principles related to an intermediate level of conceptual sign language will be emphasized. Complex grammatical structure and construction will be introduced. Students will develop advanced receptive and expressive conversational skills. Prerequisite: ASL 100 or equivalent.

BIOLOGY

BIO 106 Human Impacts on Marine Ecosystems with Lab

Introduces students to marine ecosystems and the impacts of human activities on marine flora and fauna. Addresses contemporary issues of exploitation, pollution and conservation, and their ecological consequences. Lab course designed for non-science majors.

BUSINESS

BUS 280 Managerial Accounting

Explores accounting's role in providing managers accurate and timely information for planning, controlling, and decision making. Covers budgeting, profit planning, and statement analysis, as well as theory and application of managerial accounting in production. Utilizes computers. Prerequisite: BUS 260 and Sophomore status.

BUS 317 Personal Finance

Outlines a wide variety of financial instruments available for managing money. Touches upon personal financial statements, insurance, social security, investments, tax, retirement, and estate planning. Also introduces personal financial planning as a profession. Prerequisite: Junior status.

BUS 336 Management and Leadership

This course focuses on the processes of planning, organizing, influencing, and controlling that leaders use to achieve their objectives in organizational settings. Topics include the human, operational, and structural issues involved in managerial decision making using a variety of methods to develop analytical skills. Prerequisite: Junior status.

BUS 337 Marketing

Presents theories, applications, and case studies of marketing goods and services in public, private, and nonprofit sectors. Looks into interpreting market demands; designing and managing products; establishing distribution channels and pricing policies; communicating with consumers; and analyzing, planning, and controlling marketing activities in a socially responsible context. Prerequisite: Junior status.

BUS 338 Financial Management

Focuses on the role of the financial manager in corporate decision making. Deals with analysis of the corporate financial structure, asset management, capital budgeting, and debt versus equity financing. Prerequisite: BUS 280 and Junior status.

BUS 348 Investments

Explores theories and techniques of investing, especially in the stock and bond markets. Highlights basic security analysis and portfolio management, as well as financial planning in a changing economic environment. Prerequisite: BUS 338 and Junior status.

BUS 369 International Business

Details strategies U.S. firms can use to compete globally. Covers international competition, competitive advantage, international trade, international political economy, importing, exporting, licensing, foreign direct investment, and globalization. Prerequisite: Junior status.

BUS 375 Advertising and Promotion

Examines marketing communication, advertising, publicity, and promotion; management of those processes; and effects on consumer behavior. Focuses on current issues. Prerequisite: BUS 337 and Junior status.

CHINESE

CHN 102 Introduction to Mandarin Chinese II

Develops student's vocabulary and grammatical skills in the Mandarin Chinese language. Prerequisite: CHN 101 or equivalent

COMPUTER SCIENCE

CMS 170 Computer Science Principles I

Develops discipline in program design, problem solving, debugging, and testing, with an introduction to data structures.

Topics include: abstract data types, complexity analysis, and recursion. Basic data structures (queues, stacks, trees, and graphs) and transformations (sorting and searching) are introduced as representative of the fundamental tools that are used to aid in software development. A high-level programming language is used to construct programs of a moderate size. Prerequisite: CMS 167.

CMS 201 Applied Computer Science Mathematics

Greatly extends the groundwork laid in CMS 150. Includes a programming component. Systematic treatment of material from discrete mathematics as it relates to computer science. Topics include algebraic structures; combinatorics and probability; graph theory; Boolean algebra; digital logic circuits; functional programming; modern theory of computing; introduction to design and analysis of algorithms. Includes a computing project. Prerequisite: CMS 150.

CMS 310 Software Development and Professional Practice

Combines a range of topics integral to the design, implementation, and testing of a medium-scale software system with the practical experience of implementing such a project as a member of a programmer team. In addition to topics on software engineering, this course also includes material on professionalism and ethical responsibilities in software development and human-computer interaction. Prerequisite: CMS 270.

CMS 330 System Software Principles

Short history of programming languages and their construction. Techniques of language translation including lexical analysis, grammars, and parsers. Analysis of the structure and functionality of modern operating system software, with emphasis on concurrent processes. Topics include: process scheduling, communication, and synchronization; API services; and design and development of concurrent program using OS features. Prerequisite: CMS 230.

CMS 375 Database Design

An introduction to the design and management of database systems. Using relational database as a backdrop, this course addresses design issues, structured query language (SQL), data integrity, normalization, transaction processing, and distributed database concepts. Students will need access to a PC or PC emulator on which to load the Microsoft software that will be used in the course. Note: System requirements may vary from year to year. Prerequisite: 230 and 270.

CMS 484 Computer Science Capstone

The Senior Capstone course provides a culminating and integrative educational experience. While participating on a team with other students, students will design and implement a large-scale software project. Class meetings will be used for teams to demonstrate the progress of their project as well as for the teams to meet and work. Team meetings outside of class will be required. Prerequisite: CMS 270 with grade of C or better. No class meeting March 10.

COMMUNICATION

COM 100 Introduction to Communication Studies

This course provides an overview of the history, practices, and key areas of research that inform the discipline of communication studies. Students will be introduced to the applied concentrations within the major and will develop an understanding of various research methods and theories relevant to the discipline.

COM 110BL Public Speaking (Blended)

This course combines theory and knowledge with practical experience for speaking in public, academic, and professional situations. Students will develop skills in research, organization, writing, delivery, and critical analysis of oral presentations.

COM 220 Interpersonal Communication

This course explores communication strategies to interact more effectively in everyday, one-on-one relationships with family, friends, and co-workers.

COM 301 Designing Effective Organizations

The study of organizational design and its impact on the efficiency and effectiveness of modern organizations. Students explore and discuss issues such as strategic planning and management, organizational effectiveness, power and politics, organizational culture and communication, and the designing of organizations for the information age.

COM 302 New Media and Public Relations

This course will explore current communication practices, including blogs, wikis, and social media (i.e. Facebook, and Twitter) to deconstruct the communication and business impact of these techniques and the impact on Public Relations.

COM 303 Communication Ethics

This course challenges students preparing for professional and business careers to make moral choices and develop questions when confronted by ethical dilemmas in real-life case studies.

COM 305BL Listening (Blended)

The study of the art of listening and its importance in our personal and professional lives. Students learn to analyze, assess, and improve their own listening abilities. Students must have access to a computer with Internet capabilities, and be familiar with using the Web for searching and sending email with attachments. Orientation attendance is mandatory (see schedule for date). Students who do not attend will be asked to withdraw (published withdrawal and refund policies will apply).

COM 310 Family Communication

This course explores communication within the family unit, specific family relationships, and elements inherent in relationships. Activities are designed to improve specific communication skills and positively guide family communication behavior. Previously offered as COM 315 Topic.

COM 312 Persuasion Theory

Explores influencing human behavior in socially acceptable ways. Looks into persuasion strategies from attitude change to audience analysis.

COM 315G Topic: Strategic Change Communication

This course provides an overview of the roles and responsibilities of a change agent in facilitating organizational change through strategic communication techniques. Students will explore several models and theories of change, organizational dynamics, and systems thinking to address specific communication requirements within organizations.

COM 315V Topic: Event Planning and Communication

This course will provide a comprehensive overview of elements and factors involved in the planning, production, and assessment of special events as well as the communication factors that dominate each phase of the process. Through a review of the literature, interaction with guest presenters, interviews with professionals including site visits, and a class-produced half-day conference, students will learn both the components of a successful event and the required communication skills.

COM 318 Contemporary Public Relations

The course explores the study of public relations principles applied to organizations. This course examines the ways in which public relations theories and principles are applied to specific business situations.

COM 324 Self-Leadership and Communication

This course explores the many ways that self-leadership skills may be enhanced through effective communication principles, strategies and techniques. Topics to be discussed include rebuilding personal infrastructures, establishing high standards and wide boundaries, eliminating tolerations in life, competing with the past, developing reserves, making the present perfect, becoming a problem-free zone, and much more. Offered on a credit/no credit basis only.

COM 395 Communication Research

This course is the investigation of qualitative and quantitative communication research focusing on its practices, ethics, and consequences.

COM 421 Organizational Communication

The analysis of the role and importance of communication in organizations with special emphasis on corporations, not-for-profit institutions, government agencies, and other structures in which people work. The focus of the course is rooted in theories of organizational communication with applications to contemporary situations. Students must have access to a computer with Internet capabilities, and be familiar with using the Web for searching and sending e-mail with attachments.

COM 480 Senior Seminar in Organizational Communication

This capstone course, taken in the senior year by students majoring in Organizational Communication, provides an end-of-the-program opportunity for the advanced study of communication in organizational environments. Prerequisite: Senior status and major in Organizational Communication.

DANCE

DAN 170 Ballet I

Introduces fundamental concepts and historical background. Presents positions and barre exercises to build correct alignment, flexibility, strength, coordination, and ballet vocabulary.

DAN 177 Jazz I

Introduces fundamental concepts and historical background. Works in studio on body placement and alignment through highly-structured classical jazz warm-up (LUIGI). Values clarity and quality of movement, rhythm, style, and use of dynamics.

ECONOMICS

ECO 212 Principles of Economics I: Introduction to Microeconomics

Introduces neoclassical theories of consumer behavior and of the firm. Covers supply and demand, utility, cost and production, structure of markets, and resource allocation. Suitable for nonmajors. Prerequisite: ECO 108.

ECO 213 Principles of Economics II: Introduction to Macroeconomics

Explains aggregate economic phenomena and policy alternatives, including determination of national income, inflation, unemployment, international economics, banking system, economic growth, income distribution, and national debt. Suitable for nonmajors. Prerequisite: ECO 212.

ECO 242 Economics, Media, Propaganda

Examines how economic rhetoric in the media is shaping popular understanding of political-economic issues and public

policy. Consider the following quote: "The purpose of studying economics is not to acquire a set of ready-made answers to economic questions, but to learn how to avoid being deceived by economists."

ECO 303 Intermediate Microeconomics

Continues with neoclassical theories of consumer behavior and of the firm, using mathematical as well as graphic techniques. Probes topics similar to those in ECO 212 but more intensively. Prerequisite: ECO 108, 212 and 213.

ECO 305C Topic: International Economic History

The course will trace the evolution of economic institutions from the Stone Age to the present. Particular attention will be paid to the diversity of these institutions across different cultures. Our primary tool with which to interpret and understand the histories we encounter will be studying the relevant interest-group considerations that motivate social processes, traditions, and structures. We will often ask: "who wins and who loses from this practice?" Throughout the course, this interest-group approach will be applied to several major historical themes, concentrating on those particularly relevant to our understanding of current debates. These will include the political economy of oil and war, colonialism and neo-colonialism, and punishment and social order. Prerequisite: ECO 212 & 213 or Instructor consent.

ECO 305L Latin American Economic Development

This course provides an overview of the economic development of Latin America. The class will focus on historical perspectives of Latin American economic development, especially its colonial legacy. Also considered will be the rise of economic development theory post World War II, with particular attention to heterodox theories and those originating from Latin America. Additional topics include debt crises, stabilization policies, trade and development, the agricultural sector, and issues of gender, inequality, rural poverty, and contemporary alternatives to mainstream development theory. Prerequisite: ECO 108, 212 and 213.

ECO 306 Monetary Economics

Examines financial markets and institutions, monetary theory, and macroeconomic implications. Charts the relationship between Federal Reserve and depository institutions, as well as the effects of monetary and fiscal policies on economic performance. Prerequisite: ECO 108, 212 and 213.

EDUCATION

EDU 271 School and Society

Chronicles the social, political, economic, and historical background of the contemporary American school system. Demonstrates how social forces have shaped the curriculum, organization, and purposes of formal education. ESOL infused course. Prerequisite: APLE or secondary certification only.

EDU 335 Content Area Reading in Secondary Schools

This course is designed to prepare teachers in content areas with the tools needed to help students with reading skills. Pre-service teachers will learn strategies to improve vocabulary, comprehension, and writing skills so students can better learn content materials. ESOL infused course. Corequisite: EDU 407.

EDU 385 Teaching: Special Needs

Emphasizes useful strategies for teaching special populations, including students with learning disabilities, mental disabilities, emotional disabilities, physical disabilities, sensory disabilities, communication disabilities, and giftedness. Includes field component.

EDU 407 Teaching and Learning in Diverse Secondary Schools

Emphasizes planning, implementing, and evaluating instruction in an increasingly diverse school environment based on current research. Includes teaching field experience. ESOL infused course. Corequisite: EDU 335.

EDU 444 Educational Statistics

Focuses on the basic concepts of educational statistics with applications to the theories of tests and measurements. Topics include descriptive statistics, inferential statistics, correlation and prediction, and test theory.

EDU 470 Classroom Management

The survey course, taken during the student teaching semester, helps to prepare future teachers in the planning of instruction, organization of classrooms, and the management of student learning. Not only are day-to-day items facing the teachers explored, but also the course examines topics pertaining to teaching such as child abuse, assessments, and job-hunting skills. The ETEP portfolio based on the Florida Competencies must be completed at the performance beginning teacher level. Corequisite: EDU 491.

EDU 491 Student Teaching-Secondary

Provides full-time experience integrating and applying skills in an approved local school under direction of a master teacher. Corequisite: EDU 470.

EED 317 Music for Elementary Schools

Presents basic concepts, literature, and methods for teaching music in the elementary classroom. Workshop. Required for certification in music. Prerequisite: Music certification or APLE only.

EED 318 Art for Elementary Schools

Examines use of art to foster child development and supplement learning in curricular areas. Explores sensory

experiences, aesthetics and aesthetic education, management of classroom art center, and adult's role in child art. Participants experience an array of media and conduct art activities with children. Prerequisite: Art certification or APLE only.

EED 363 Social Studies for Elementary Schools

Delves into foundations for social studies, exploring human experience, environmental studies (including conservation), teaching strategies for inquiry learning, problem solving, and concept development. Prerequisite: APLE only; two courses from among EDU 271, 272, 280 and 324.

ENGLISH

ENG 140 Composition: Writing About Selected Topics

Develops students' ability to write college-level essays by practicing strategies of argumentation and by refining skills of invention, revision, and critical thinking. Leads to writing essays characterized by unity, order, coherence, completeness, clarity, and mechanical correctness. In order to satisfy the College's general education requirement for writing (W), students must receive a grade of C or better in the course. Section topics are designated by individual instructors. This course (or an equivalent) must be taken during the first semester at Rollins. Formerly ENG 101. Does not count as elective credit in the English Major or Minor or the Writing Minor.

ENG 167 Introduction to Creative Writing

Requires writing in a variety of genres including fiction, creative nonfiction, and poetry. Emphasizes peer evaluation, thus requiring that students learn to evaluate the writing of others, as well as their own writing. Prerequisite: ENG 140 or equivalent.

ENG 190 Literature and Experience

Aids students in developing the means to discover and write about the ways in which literature imaginatively reflects the human condition. Each section offers a distinct focus and content. Appropriate for nonmajors and also for potential English majors.

ENG 201 Major English Writings I

Covers writers of the Medieval and Renaissance periods, including the Beowulf poet, Chaucer, Spenser, Shakespeare, Donne, Johnson, and Milton from critical and historical approaches. Prerequisite: ENG 140 or equivalent.

ENG 202 Major English Writings II

Covers 18th-century romantic, Victorian, and 20th-century writers: Pope, Swift, Johnson, Wordsworth, Coleridge, Shelley, Keats, Tennyson, Browning, Arnold, Hopkins, Yeats, Joyce, and Eliot. Prerequisite: ENG 140 or equivalent.

ENG 210 Language and Power

A survey of rhetorical tools leaders have used throughout history to change their societies. Students will analyze how these tools function within speeches, letters, essays, and other literary texts that have persuaded audiences to think, feel, and act in new ways. By modeling such writing in their own essays, students will practice using these tools to address contemporary social issues while discussing the ethical concerns that responsible citizens must consider whenever they use rhetoric. Prerequisite: ENG 140 or equivalent.

ENG 221 Selected Studies in World Literature

Introduces major writers and theoretical approaches in one or more literary traditions other than - or in combination with - British and/or American. Specific topics vary. Prerequisite: ENG 140.

ENG 225 Practices of Effective Writing

Helps students refine writing skills by developing sound rhetorical practices and editing strategies. In order to earn credit for this course, students must receive a grade of "C" or higher. Note: A mandatory pre-course assessment will be required. The results of this assessment may exempt some students from the need to complete the course. Students who do not take the assessment will be required to complete the course. Prerequisite: ENG 140 or equivalent.

ENG 234E Topic: American Adolescence in Contemporary Fiction

Adolescence can be understood as a moment of crisis/potential where one considers how the past (and those people responsible for producing it) will shape his or her future. This course considers how contemporary American coming-of-age stories critique the larger social and political contexts which produced them. Also covers foundational skills in literary and cultural studies including close reading, thoughtful writing, and careful research. Prerequisite: ENG 140 or equivalent.

ENG 234F Topic: Highway & Trail: American Journeys

Americans have a long history of hitting the road . . . trail . . . river . . . sidewalk . . . and searching for something they can't find at home. This course will focus on 20th century American literature and examine this impulse to roam in a diverse range of novels and travel narratives. Prerequisite: ENG 140 or equivalent.

ENG 242 Contemporary American Short Fiction

Covers short stories written since 1975 by key contemporary authors of short fiction. Topics may include civil rights, feminism, the legacy of Vietnam, or the mundane challenges of simply getting out of bed in the morning and going to work.

ENG 245N Selected Studies: Florida Film Festival at Enzian

Participants in this course will engage in an extended conversation about film as art by participating in this year's Florida Film Festival. The class will view a wide range of films--from features and documentaries to animated shorts and works in progress--attend festival forums, and hold a series of conversations on the films and programs. The class will also meet with directors, producers, and festival organizers, as well as write film reviews and evaluative essays. Additional fee for tickets. Amount TBD.

Mandatory organizational meeting prior to festival TBD. Festival dates: Saturday, April 14 (Noon - 12 midnight) ; Sunday, April 15 (noon - 12 midnight); Friday, April 20 (6 p.m. - midnight); Saturday, April 21 (Noon - 12 p.m.); and Sunday, April 22 (noon - 12 p.m.).

ENG 260 Writer's Studio

In this course, you will learn about your creative potential and how to nurture it. You will take up a writing "practice" that includes regular writing and attention to the conditions under which you are most creative and productive. You will learn how to respond effectively to the writing of others. And you will be introduced to some basic techniques of craft that good writers use to achieve effect and meaning. Prerequisite: ENG 140 or equivalent.

ENG 267 Topics/Techniques in Writing

The topics version of this course offers an introduction to a very specific genre of writing (fiction, autobiography, humor writing, etc.), giving close attention to the defining characteristics of the genre and offering a sequence of short reading and writing assignments designed to develop facility in producing the genre. The techniques version of this course offers a close study of a specific literary technique (point of view, character/dialogue, narrative design, voice), and requires practicing the technique in short, focused writing assignments with emphasis on both literary and technical excellence. Prerequisite: ENG 140 or consent.

ENG 367L Creative Writing Workshop: Paula McLain

Students will have the unique opportunity to work with Paula McLain, *New York Times* bestselling author of *The Paris Wife* (2011), in this one credit course that focuses on the complicated art of historical fiction. Participants will attend Ms. McLain's *Winter with the Writers* reading, discuss the author's work in a more intimate setting, and workshop their own work under the guidance of Ms. McLain. One semester hour of credit. Prerequisite: ENG 140.

ENG 273 Journalistic Writing

This writing-intensive course is designed to introduce students to the various kinds of journalistic writing: basic news pieces, features, editorials, and reviews. It will provide them with the skills necessary to produce well written, accurate, insightful stories, and develop the skills necessary to do journalistic investigation and research. Through classroom workshops, students will also learn the basics of story editing, and the way in which generalized themes can be turned into specific, clearly defined journalistic pieces. In addition, they will become familiar with contemporary journalistic practices and issues involving ethics and standards in the media. Students in Journalistic Writing I will be encouraged to submit stories to Sandspur and join Sandspur's staff. Prerequisite: ENG 140 or equivalent.

ENG 300B Expository Writing: Informal Essay

This course offers students writing practice in the informal essay, a form of writing characterized by self-reflection, individual tastes and experiences, open form, and conversational manner. Early practitioners include E.B. White, Joan Didion, and John McPhee. Students will study the primary qualities demonstrated by these and other masters of the informal essay: narrative techniques, flexible structure and design, unity and order, rhetorical intent, and tone. Prerequisite: ENG 140 or equivalent.

ENG 300C Expository Writing: Argument

This is a course in writing formal and informal arguments. In addition to reading, analyzing, and writing various types of arguments, students discuss theories of argumentation and argumentative strategies, study logical structure and effective use of evidence in arguments; consider the role of audience and rhetorical appeals to persuade and audience. Essay assignments ask students to practice using definition, casual, resemblance, proposal, and evaluation arguments. Prerequisite: ENG 140 or equivalent.

ENG 300D Expository Writing: Journalistic Essay

This is a writing course that is based on the workshop method of study. We will read essays from the collection "A Writer's Reader" and discuss them for our purpose of expanding our knowledge of writing techniques. Students will also submit their writing for full-class workshop discussions. As a class, we will examine style, structure, language and voice and how they apply to journalistic and non-fiction narrative writing. This course gives students the opportunity to explore their reading and writing skills and to develop how they relate to personal goals and needs as a writer. Prerequisite: ENG 140 or equivalent.

ENG 300E Expository Writing: Documented Investigation

This course examines a variety of investigative genres: proposals, interviews, arguments, persuasive letters, as well as source-based reports and essays. As a final project in the course, students may investigate a problem facing one of their communities -- family, work, neighborhood, church, city -- and write a well-researched paper that explains relevant issues and argues for a solution. Prerequisite: ENG 140 or equivalent.

ENG 303 Historical Approaches to American Literature

Explores representative works from the beginnings of American literature to the present, covering the evolution of literary periodization and changes in literary form, against their historical and cultural backgrounds. Prerequisite: ENG 140 and one 200-level ENG course or instructor consent.

ENG 304B Genre Study in American Literature: Fiction

Examines fiction in American literature, emphasizing the changing forms and conventions of the genre. Focus varies, sometimes by broad literary movement (American Renaissance, Realism, Naturalism, Modernism, Postmodernism), sometimes by theme (race, gender, experimentation, the West). Prerequisite: ENG 140 and one 200-level ENG course or consent.

ENG 315 Studies in Nineteenth-Century British Literature

Examines major writers and writings of the Romantic and/or Victorian periods. Specific writers, works, and/or genres vary. Prerequisite: ENG 140 or equivalent.

ENG 319 Studies in Twentieth-Century British Literature

Examines major writers and writings of the Modernist, Contemporary, and/or Postmodern periods. Specific writers, works, and/or genres vary. Prerequisite: ENG 140 or equivalent.

ENG 329B Modern American Novel

Bracketed by the two world wars and drawing on the literary influences of romanticism, realism, and naturalism, the modern American novel represents a fascinating historical moment and a changing literary aesthetic. Willa Cather, Ernest Hemingway, Zora Neale Hurston, William Faulkner, and John Steinbeck crafted novels with power and purpose, experimenting with the genre in unique ways. Course will consider these authors and others, discussing the characteristics of novel writing and its place in the larger literary canon. Prerequisite: ENG 140 or equivalent.

ENG 360C Creative Non-Fiction Workshop: Literary Journalism

This course introduces advanced techniques of non-fiction writing in the tradition of Truman Capote, Tom Wolfe, John McPhee and Susan Orlean. Students will become familiar with applying descriptive writing techniques and developing character and plot through a variety of non-fiction writing projects, including first-person narratives and personality profiles. Prerequisite: ENG 300.

ENG 361 Writing for the Professions

Make the transition from student to professional. This course gives students experience in developing the writing and presentation skills expected of them in their careers. They will learn and apply specific communication principles underlying the forms and practices of professionals. Appropriate for all majors. Prerequisite: ENG 140 or equivalent.

ENG 367B Creative Writing Workshop: Fiction

Focuses on the writing of short fiction through writing workshops run by the student participants and supervised by the professor in a conventional creative writing format. Includes some reading and discussion of contemporary short story writers. Prerequisite: ENG 167.

ENG 367D Creative Writing Workshop: Screenwriting

Through the reading of screenplays, watching of films, and multiple workshops, students write a full-length screenplay. Prerequisite: ENG 167.

ENG 367L Creative Writing Workshop: Paula McLain

Students will have the unique opportunity to work with Paula McLain, *New York Times* bestselling author of *The Paris Wife* (2011), in this one credit course that focuses on the complicated art of historical fiction. Participants will attend Ms. McLain's *Winter with the Writers* reading, discuss the author's work in a more intimate setting, and workshop their own work under the guidance of Ms. McLain. Prerequisite: ENG 140.

ENG 374 Editing Essentials

A close study of syntax, i.e., how the various components of a sentence combine to create meaning and effect. Focuses on editing for correctness (grammar, usage, punctuation, mechanics) and on editing for precision (unity, order, coherence, emphasis, diction). Prerequisite: ENG 300. Priority to English Majors/Minors and Writing Minors.

ENG 405A Dungeons and Dragons

No period in history captivates and enthralls contemporary society—and mainstream media—more than the Middle Ages. From Monty Python and the Lord of the Rings trilogy to the Medieval Times restaurant chain and the Excalibur hotel and casino, residues and recreations of medieval culture are everywhere. This course looks backward at medieval literature and culture through medieval-themed graphic novels, films, and video games. Primary texts include works by J.R.R. Tolkien, T.S. Eliot and Virginia Woolf. There is a \$50 course fee that finances a fieldtrip (during class hours) to Medieval Times. Prerequisite: ENG 201.

ENG 415 Studies in 19th-Century British Literature

Examines major writers and writings of the romantic and Victorian periods. Emphases may include works of either period, the forms of lyric poetry, the rise of the novel, or literary movements in their cultural contexts. ENG 202 or instructor consent.

ENG 426 Southern Literature Road Trip

Prerequisite: Instructor consent.

ENG 475 Creative Writing Colloquy

Capstone course that engages writing minors in a culminating workshop, facilitates an edited compilation of best work from the minor, and prepares them to continue writing and market their work. Prerequisite: must have completed the twenty (20) semester hours required for the creative writing minor except for this final course. By permission, a student may take this course concurrent with one other course to fulfill the minor.

ENG 497A Advanced Creative Writing: Winter with the Writers

Interns assist in a variety of activities related to the Rollins Writing Program, i.e., Winter with the Writers; annual Student Readings; First Friday workshops; and other promotions. Interns are appointed by faculty selection committee. Prerequisite: Senior status and instructor consent.

ENVIRONMENTAL STUDIES

ENV 189 The Environmental Crisis in its Cultural Context

Weighs humanity's responsibility to nature, technocratic drift of society, and conflicts between material and environmental values. Traces development of a mechanistic worldview and re-emergence of an organic or holistic perspective.

ENV 205B Topic: Introduction to Geographic Information Systems

Provides an overview of general principles of GIS and theoretical treatment of the nature and analytical use of spatial information, with an emphasis on development of problem solving and spatial thinking skills. Introduces ArcView GIS package. The course is not a software package tutorial course, rather it provides students the background and knowledge of GIS theory and applications that they can apply to any GIS software package. Designed for students with no prior GIS experience, however, students need to have basic experience with Windows computers and tasks, such as moving, copying and deleting files, making and changing directories, working with simple word processors and graphics programs, and surfing the Internet.

ENV 212 Florida Water Resources

Florida water resources are most important ecologically as well as economically. What are the characteristics of Florida's varied water resources? How fragile are they? Can we safely develop adjacent to these resources? These questions will be considered for Florida's lakes, rivers, ground water, swamps, marshes, and estuaries. The physical, chemical and biological properties of Florida's water resources along with how Florida's weather and climate affect those resources will be explored. Also water resource laws and policies will be covered. With field trips.

ENV 220 Field Botany with Lab

Examines taxonomy, evolution, ecology, and the environmental significance of local flora through directed observation, identification, and experimental analysis. Students describe and identify plant specimens obtained in the field and interpret evolutionary and ecological relationships among plant groups. Mandatory field labs in Florida's natural environment and climate.

ENV 270 Environmental Literature

Features poets, novelists, and essayists who have spoken out strongly for preservation of the environment: Whitman, Thoreau, Emerson, Burroughs, Muir, Austin, Carson, and Abbey.

ENV 302 Traditional Town Planning

Explores the historical basis, principles and practice of Traditional Town Planning as an alternative to conventional, auto-oriented development and suburban sprawl. Examines the importance of neighborhood structure, transportation alternatives and community identity as essential components of sustainable development. Includes field trip to model communities. Prerequisite: Two ENV or GMS courses.

ENV 344 Stream Ecology with Field Study & Lab

In this field/laboratory/lecture course students will study the biology and ecology of undisturbed (natural) versus disturbed (polluted) streams along with the "River Continuum Concept" (RCC). The RCC deals with the natural, biological, physical and chemical changes that streams exhibit as they flow from headwater areas becoming larger and larger, as they move through forests and valleys, farmland and towns, to the sea. Students learn to differentiate human-induced changes from natural changes by monitoring aquatic macroinvertebrates (crustaceans, snails, clams but mainly aquatic insects) at a number of sites along the river continuum. The major biological groups of aquatic organisms and water pollution biology principles, as well as, methods of sampling and evaluating the samples for the biological group to be used in the field study, will be studied in the classroom and then used in an eight-day field study at the University of North Carolina Highlands Biological Station (HBS) in Highlands, North Carolina. Itinerary Highlights: The field study will be conducted in Georgia and North Carolina, within 30 miles of the HBS. Prerequisites: Student should have had at least one previous organic or natural science course and be an Environmental Studies major or minor, or have permission of instructor. Class meeting dates at Rollins: Saturday, Jan 21, Feb 4 & 25, March 24, April 7 & 21. Travel Dates: March 3 - 11. Credit: Six (6) Semester hours of credit, letter graded. Course meets the laboratory science requirement (P). Expenses: \$400 (will travel to N.C. in 5 passenger vans); this price covers food prepared at the HBS; however, not meals eaten at restaurants (expenses do not include tuition). Contact: Mr. James Hulbert, jhulbert@rollins.edu for more information. Registration Process: All domestic and international travel courses are overseen by the International Programs Office. Students must follow instructions on the Study Abroad Opportunities and Grants Web page that is included as a side bar

option on the Holt School schedule Web page to complete a RIPA (Rollins International Programs Abroad) application. There is a \$25 non-refundable RIPA application fee. Prerequisite: ENV major/minor. One organic or natural science course or consent.

ENV 320 Aquatic Biology with Lab

Develops an awareness of the complex nature of the aquatic environment and the diversity of life in this medium. It starts with an exploration of the physical and chemical factors operating in the aquatic environment; then the most important groups of plants and animals are studied. Finally the individual groups are put together as populations and communities and the applied side of biology is examined through a short study of water-pollution biology. With laboratory and field trip.

ENV 386 Environmental Law

Introduces the interpretation and application of federal, state, and local environmental regulations in the U.S. Focuses on national and local land-use planning and federal judicial response to environmental problems past and present. Covers air and water pollution, dredge-and-fill laws, historic preservation, toxic-waste, and growth management regulations. Recommended: ENV 120 and 189.

GROWTH MANAGEMENT STUDIES

GMS 215E Topic: Project Management

This course provides an introduction to the steps in a project and how they fit together as the project unfolds. Case studies and interactive exercises are used to reinforce the understanding of these project steps and how the project management skills are applied.

GMS 302 Citizen Participation and Community Dynamics

This course examines the components that make a community work. Case studies and local projects are studied to find out how communities function and what makes them unique. Since citizen participation operates at the most fundamental level of American democracy, students are also introduced to the communication tools and techniques for resolving conflict and building consensus. Previously GMS 202.

HEBREW

HBR 102 Elementary Hebrew II

Aims for basic knowledge of modern Hebrew in both oral and written forms. Assigns readings on Jewish culture and history. Prerequisite: HBR 101 or instructor consent.

HISTORY

HIS 142 History of the United States

Examines major political, social, and economic themes from the revolutionary era to the present. Covers 1763-1877 in the first term, 1877-present in the second. Students read textbook, secondary-source essays, and primary-source documents. Suitable for nonmajors.

HIS 362 American Foreign Policy

Presents patterns, themes, and developments in foreign policy, with an emphasis on the twentieth century.

HLR 101 Library Research: America and England in the Eighteenth Century

The purpose of Library Research is to help students become more sophisticated users of the library. Focusing on an examination of the history of England and her American colonies during the revolutionary era, this course will illustrate how print, nonprint, and electronic information is systematically gathered, stored, and retrieved and how a variety of library services help make that information available to users. In the process of gathering resources and information for research projects dealing with the American Revolution, students will learn about the research process and the critical thinking skills needed to create efficient and effective research strategies and to evaluate the information found. Credit/No Credit Only.

HUMANITIES

HUM 300 Public Art, Private Lives

Considers the intersection of the public and private lives and works of the Bloomsbury Group, a collection of artists, writers, and social scientists who, in the early twentieth century, changed intellectual thought in Britain. Formerly HUM 315A.

HUM 305 Humanities: Classicism and Romanticism

Between 1650 and 1850 two conflicting modes of thought influenced the humanities. Prior to 1790 the classical tradition predominated, while after 1790 the romantic came to prominence, yet neither succeeded in overwhelming the other. This course explores the impact of these two traditions on the history of the period 1650-1850, especially on art, music, literature, and philosophy. First, we will explore the underlying philosophy of these two traditions and their various means of expression. We will then observe the impact of classicism on the enlightenment and the factors which created a shift to romanticism in post-revolutionary Europe.

HUM 306 Humanities: Modern Period

This course will focus on the art, literature, music and philosophy of the twentieth century. We will cover early

modernism, postwar existentialism, the avant-garde as well as new voices in poetic protest.

INFORMATION TECHNOLOGY

IFT 106 Using the World Wide Web for Research

Designed to help students learn how to find information for academic research. Also explores Web resources for professional and personal use. Objectives are to sharpen research abilities, critical thinking, and term paper writing skills by researching, selecting, and evaluating web sites. Exercises require use of the library and WWW resources. Assumes knowledge of basic Windows functions including use of scroll bars, mouse, and menus. (1 semester hour. CR/NC.)

IFT 107 Using PowerPoint and Computer Graphics

Students will learn to use Microsoft PowerPoint and graphics techniques for creating effective classroom presentation. Final project: classroom presentation. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 semester hour. CR/NC)

IFT 107OL Using PowerPoint and Computer Graphics (Online)

Online course. Students will learn to use Microsoft PowerPoint and graphics techniques for creating effective classroom presentation. Final project: classroom presentation. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 Semester Hour. CR/NC)

IFT 109 Using Access for Data Collection and Analysis

Microsoft Access will be used to show how information is stored and retrieved for use in data collection and analysis. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 semester hour. CR/NC)

IFT 110 Using Excel Spreadsheets Effectively

Students will learn how to use Microsoft Excel to solve problems that might be expected in liberal arts courses. Basic math skills required. Final project. Student cannot receive credit for both IFT 110 and Spreadsheets for Accounting. Assumes knowledge of basic Windows functions including use of scroll bars, mouse and menus. (1 semester hour. CR/NC)

IFT 112 Creating Web Home Pages

Students will learn the basic skills necessary to create Web pages, including the incorporation of computer graphics into pages. Students will create their own home pages as a final project. Assumes knowledge of basic Windows, Netscape & Rollins Novell systems. (1 semester hour. CR/NC)

IFT 113 Creating Home Pages for the World Wide Web II

Students will use high-level Web tools such as FrontPage, Dreamweaver and others to create advanced Web applications. Prerequisite: IFT 112 or consent.

IFT 120 Design with Photoshop

Students will learn to use the features of Adobe PhotoShop image-editing software to create and manipulate graphics for print and the Web. Format will be class meetings and online assignments. Students will be expected to work independently. Final project. (1 semester hour. CR/NC)

IFT 300 Digital Video I

Explores video capturing, editing and exporting through hands-on integrated use of digital cameras, VHS, CDs and DVDs. Video editing software will be used to create transitions and effects.

INTERNATIONAL AFFAIRS

INAF 215N Topic: Globalization

This course examines the phenomenon of Globalization from the perspectives of such disciplines as political science, macroeconomics, game theory, and international finance. Students will learn to use an assortment of analytical frameworks and applied techniques, with an emphasis on strategic thinking.

INAF 310 Terrorism: A Global Challenge

This course traces the evolution of terrorism and considers its impact on international relations and other global interactions and relationships. Formerly INAF 315F.

INAF 315C Topic: Japanese Culture and Society

This course will start with a foundation and overview of Japanese society and culture. It will explore values and traditions through a survey of modern Japanese literature that will be used to understand and analyze the society. The goal of this course is to introduce students to a culture different from their own, to challenge them to gain an inter-cultural perspective, and to learn how to approach understanding new cultures.

INAF 320 International Business Development

Details the elements required to market a product or service internationally. Covers international business development, market selection, country research, sales channel options, and international business law issues. Formerly offered under INAF 315 Topics: International Trade. Prerequisite: Junior status.

INTERDISCIPLINARY STUDIES

INT 100 Learning Strategies Seminar

The Learning Strategies Seminar is a one semester credit course designed to assist students with becoming responsible learners through self-management and use of academic support services. The course will address strategies for academic planning and time management, motivation, learning styles, study skills, managing stress, and other life adjustment skills. Prerequisite: Advisor Approval.

INT 200C Liberal Studies: Fundamentalism, Art, and Society

Not long ago, we watched the power of religious fundamentalism at work in the Taliban regime that controlled Afghanistan. We noticed photographs of women, now garbed in burkas, who had formally served as teachers and doctors, removed from their careers because of interpretations of the Koran. Recently we observed violent demonstrations in response to cartoons depicting Mohammed in an unflattering light. Even closer to home we witnessed the destruction of the World Trade Center in New York because of a fanatical terrorist group's determination to punish the United States largely for religious reasons. Yet actions such as these have arisen through more familiar western institutions. From the Crusades through the burning of heretics by the Inquisition to the assassination of abortion doctors, perpetrators of religious persecution and death have based their justification on some fundamental interpretation of scriptures or religious teaching. This course will examine a few examples of the tension between religious fundamentalism and society. We will study the interaction between religious ideas and the communities in which those ideas conflict with social change, artistic expression, or scientific endeavors. In particular, we will explore why art, literature, and science seem so threatening to religious groups. Prerequisite: ENG 140 or equivalent.

INT 215C Experience American Culture- Extension

This course will look at the basic values that have helped shape American life, including an emphasis on individualism, the nuclear family household, and a folk understanding of the free market. The significance of class and of ethnic diversity will also be covered as will American views of the proper roles of government in everyday life. We will focus particular attention on the ways in which American cultural values are reflected in the lives of American students. Prerequisite: Earn & Learn Program

INT 221 Statistics for the Social Sciences

Introduction to statistics for social science students with the major emphasis on the concepts of statistical inference. Topics covered include distributions, probability, the testing of hypotheses, estimation, non-parametric methods, correlation, and regression. Computer programs and self-instructional media support the course. Prerequisite: HS Algebra or equivalent.

INT 260 Foundations of Leadership

Foundations of Leadership and Citizenship introduces students to the study of leadership, social change, and service learning from both theoretical and practical perspectives. The course explores leadership in relation to individuality, group dynamics, social justice, and community engagement. Through readings, case studies, reflective journals, and group work, students examine leadership as an inclusive, relational process through which individuals, organizations, and systems can create social change. This course culminates in a portfolio demonstrating the students' personal assessment and experiential understanding of leadership and citizenship.

INT 261 Leadership and Citizenship in Action

This course builds upon a theoretical understanding of leadership, social justice, social change, and service by fostering collaboration among students in the class and with their communities through diversity and community education, community service, skills training, and facilitation opportunities. Students continue to synthesize their concepts of leadership through portfolios, reflection journals, and papers that describe their personal leadership models and gain the additional knowledge, skills, and resources to function as responsible leaders and engaged members of the Rollins College and Central Florida communities. This course culminates in a portfolio demonstrating the students' personal assessment and experiential understanding of leadership and citizenship. Prerequisite: INT 260.

JAPANESE

JPN 102 Elementary Japanese II

An introduction to the Japanese language, stressing speaking, listening and writing systems. Prerequisite: JPN 101.

JPN 202 Intermediate Japanese II

This course presents more intricate concepts of Japanese grammar, stresses reading for comprehension, expansion of vocabulary, and improvement of oral and written proficiency. Prerequisite: JPN 201.

MATHEMATICS

MAT 103 Quantitative Reasoning

Covers collection of data and analysis of everyday quantitative information using spreadsheets or statistical packages. Touches upon population vs. sample, parameter versus statistic, variable type, graphs, measures of center and variation, regression analysis, and hypothesis testing.

MUSIC

MUS 121 Introduction to Film Scoring

MUS 140 Introduction to Music Theory

Builds skills in notation, scales, harmony, and elementary sight-singing for those with little or no musical experience. Suitable for non-majors. May not count toward the major in music.

MUS 152 Theory 2: Harmony

Explores perceiving and writing music through simple exercises in traditional harmony and voice leading in the context of historical examples. Keyboard Harmony/Secondary Piano laboratory required. Prerequisite: MUS 151 or instructor consent.

MUS 154 Keyboard Harmony II

Keyboard Harmony II (MUS 154) is a continuation of Keyboard Harmony I (MUS 153). Emphasis will be placed on harmonization, transposition, modulation, improvisation, music dictation and also figured bass leading to four-part writing. Augmented and diminished triads, as well as major and minor seventh chords, will also be introduced. Other skills such as reading tenor and alto clefs and score reading will be taught in the latter part of the course. Prerequisite: Concurrent with MUS 153.

MUS 160 History of Jazz

Examines American popular musical styles from 1930 to the present--from musical components to musicians. Touches upon cultural, social, and historical milieu. Materials fee.

MUS 190 Introduction to Music and Technology

An introduction to the musical uses of computers, synthesizers and sound design. The student will learn how to sequence, edit, mix, notate and arrange music using modern techniques and computer applications. These applications include: Digital Performer, Sibelius and Pro Tools. Knowledge of both computers and music is imperative. Prerequisite: MUS 151.

MUS 225Q Topic: Music of the Political and Social Justice Movements in Latin America

The Role of Music in the Political and Social Consciousness Movements of Latin America and the Caribbean focuses on the role music has played, and continues to play, in helping to influence and define political and social justice movements throughout the diverse cultures of Latin America. Throughout this course, students will explore the function and effect of music within Latin American societies. Theoretical constructs such as nationalism, identity, ethnicity, race and class, as they relate to music, will be examined.

MUS 225R Topic: No Art is an Island

Explore the interdisciplinary connections between the various arts and sciences, and the importance of being diverse in a world of specialization. Participants will expand and nurture their creative palettes, by working in a variety of mediums that are both peripheral to, and essential to, their primary areas of focus. In a multi-media world that continually combines science, art and entertainment, the ideals of the well-rounded, or Renaissance person are essential. Additional emphasis will be placed on working collaboratively. The class members will combine their individual strengths and expertise to envision and manifest original synergistic works.

MUS 251 Theory III: Counterpoint

Expands writing skills in species counterpoint in two and three voices. Includes analysis of contrapuntal forms- invention and fugue. Prerequisite: MUS 152 or consent.

MUS 290 Basic Conducting

Includes baton technique and basic score reading. Lab format. Prerequisite: MUS major and SO status, or instructor consent.

MUS 314 Improvisation

Presents the rudiments of jazz idiom improvisational techniques. Discussion, demonstration, and performance of scales, harmonic devices, and forms. Prerequisite: MUS major or instructor consent

MUS 341 Methods: Brass

Study, discussion, and analysis of methods and techniques of all instruments in the brass family; development of experimental studies for each instrument separately and together; development of playing and teaching skills. Music major/minors only.

MUS 355 Practicum: Composition

Practicum: Composition offers students interested in more advanced study the opportunity to continue to receive instruction in composition beyond MUS 351/352 Seminar in Composition I and II. May be repeated. Prerequisite: MUS 352.

MUS 360 Music in the Global Environment

An introduction to the variety of native music and instruments throughout the world, as well as the effect of globalization on native culture, and native cultures on music throughout the world.

MUS 362 Music History: Classic and Romantic Era

Spans the Classic era (1750-1820) through the Romantic era (Nineteenth Century). Prerequisite: MUS 152 or instructor consent.

MUS 380 Literature of the Instrument

Surveys major works of a particular instrument. Requires historical research, examination, and performance of scores, and extensive listening to recordings. Music majors or minors.

MUS 391 Practicum: Conducting

A practicum for advanced conducting students to further develop their knowledge of repertoire, performance practices, aural discrimination, and conducting technique. Prerequisite: MUS 390 or consent.

MUS 393 Piano Pedagogy I

Introduction to the problems and psychology of teaching the beginning piano student. Emphasis will be on practical applications of pedagogical principles. Discussions of current methods and beginning materials, adaptation of the child to the instrument, the development of the techniques and musicianship at the elementary level. Prerequisite: Applied piano 201 or instructor consent.

MUS 455 Paris Moscow Vienna: 1890-1915

The narrow window of time between 1890 and 1915 stands as one of the most turbulent eras that Western music has seen to date. This course examines the impact that this period of veritable revolution had on musical trends in three important geographical centers: Moscow, Paris, and Vienna. Undertakes a study of the social and political climate of the times and in depth analysis of works by Rachmaninoff, Scriabin, and Stravinsky; Fauré, Debussy, and Ravel; and Mahler, Schoenberg, and Berg.

PHILOSOPHY

PHI 301 Dostoevsky and the God Problem

Students will consider and discuss philosophical questions of human meaning as they arise in the tortured life and seminal works of the Russian novelist, Fyodor Dostoevsky. This author first raised, in dramatic form, the issues that inspired both existential philosophy and humanistic psychology in the twentieth century. Starting with the problem of God and the dark side of human nature, we will bring philosophers (from Kierkegaard to Sartre) and psychological theorists (from Freud to Carl Rogers) to bear on these questions. Formerly PHI 240E.

PHI 321 Ethics and Political Realism

This course will briefly trace the theory and practice of "political realism" from Thucydides and Machiavelli to Metternich. It will consider the "realpolitik" of Hans Morgenthau and Henry Kissinger. It will review the foreign policy of the U.S. during the years of the 20th Century, and will look at its current role as the preeminent world power (especially in the aftermath of 9-11). The ethic of Reinhold Niebuhr and the geopolitical critique of Joseph Nye will be used to evaluate "political realism" in context. Previously offered as PHI 308 Topic in Philosophy.

POLITICS

POL 315A Topic: Islam, Culture & Politics

During the last eight years America has pursued a policy of democratization in the Muslim world, but the results predictably failed to bring to power forces aligned with US interests. It is important to understand the cultural context of Muslim politics which has, for at least three decades, followed a popular Islamist trend moving in an anti-US direction. This point is best understood by reviewing the diverse phenomena of political Islam in several countries of the Middle East, North Africa, and South Asia.

PSYCHOLOGY

PSY 101 Introduction to Psychology

Provides students with a broad introduction to the field of psychology including: the biological basis of behavior, sensation and perception, learning, memory, cognition, human development, intelligence, personality, psychological disorders as well as the psychology of the world of work.

PSY 211 Social Psychology

Presents a broad account of how the actual or imagined presence of others influences thoughts, feelings, and behaviors. Touches upon conformity, attraction, prejudice, aggression, group decisions, and attitude change, as well as advertising, law, and indoctrination. Prerequisite: PSY 101. Pre or Corequisite for psychology majors: PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 301 Research Methods

Examines the major research methods used to explore important issues in psychology and organizational behavior. The process of identifying and addressing research questions will be investigated by reviewing key research strategies including field and laboratory experiments, correlational studies, and observational techniques. The course will also examine specific techniques for collecting and analyzing data and summarizing research findings. Prerequisite: PSY 101 with a minimum grade of C-.

PSY 304 Statistics and Decision Making

This course introduces descriptive and inferential statistical procedures for the social sciences. Topics covered include scales of measurement, probability, measures of central tendency and variability, null hypothesis testing using single or multiple samples, correlation and regression, and both inferential and procedural errors individuals can make when calculating and interpreting statistics. Course must be completed as student declares psychology as a major. Individuals with insufficient mathematical preparation are encouraged to complete remedial work prior to enrolling in the course.

Prerequisite: PSY 101 with a minimum grade of C- and high school algebra or equivalent.

PSY 306 Tests and Measurements

The theory of test construction and validation. Topics covered include intelligence testing, personality assessment, performance appraisal, skills tests, structured interviews, surveys, and other data gathering instruments. Prerequisite: PSY 101. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 315C Topic: Reframing Organizations

Reframing Organizations focuses on learning multiple perspectives, or frames, through which the same organizational situation can be viewed. Provocative ways of thinking about the opportunities and pitfalls in organizations will be used to examine critical organizational issues such as leadership, change, and ethics. Skills and abilities essential required in changing organizational contexts are emphasized. Prerequisite: PSY 101. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 315D Topic: SPSS & Advanced Statistical Analysis

Course will cover advanced statistical topics and the use of SPSS to analyze complex data sets. Students will start by learning data screening routines, descriptive statistics, and then increasingly complex inferential statistics to include multivariate modeling. Students will learn how to write results sections for scientific papers in APA style and understand common problems encountered with different statistical procedures. The course is largely intended for students who appreciate a quantitative orientation and likely plan on enrolling in graduate studies at some point. Prerequisite: PSY 101, PSY 301, PSY 304. Student must have received a grade of B or higher in PSY 304.

PSY 315J Topic: Autism & Applied Behavior Analysis

The course is designed to advance students knowledge of the application of applied behavior analysis techniques to the challenges presented by children with Autism Spectrum Disorders and other developmental disabilities. Students will learn how Board Certified Behavior Analysts approach the task of behavioral assessment and from there create individualized plans to help teach new skills and reduce problem behaviors. In this course students will make extensive use of the material learned in the Learning and Behavior course and apply what they have learned to human behavior. Prerequisite: PSY 101 & 261. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 315Y Topic: Mental Health and Nutrition

The course explores the orthomolecular perspective as it relates to mental health — how changes in nutrition affect the body at the molecular level to lead to weight loss and a greater sense of well-being. Throughout the course we will be exploring the latest discoveries in nutrition and discussing their implications both for physical and mental health. An important concept of the course is that true knowledge is attained not just by being book smart, but by experiencing the very things we will be reading about in class. As such, the major project will be for each student to engage in a short period of healthy eating and to document observed effects. Prerequisite: PSY 101. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 330 Organizational Behavior

Surveys the field of industrial and organizational psychology as it applies to the world of work and business. The research and development methods of the field are examined. Operational applications of these methods are analyzed in terms of their use in organizations. The use of industrial-organizational psychology to aid individuals who work with others to solve human performance problems in the work environment are studied. Prerequisite: PSY 101. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 337 Organizational Dysfunction

This course examine factors within organizations that contribute to negative climates, poor leadership, reduced teamwork, and disharmony. The emphasis of the course is on assessment of dysfunction and remedial steps that may be taken. Prerequisite: PSY 101. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

PSY 407 Organization Development

The purpose of this course is to provide the student with opportunities to learn the history, theories, models, research and strategies for change in the development of organizations. Prerequisite: PSY 101. Pre or corequisite PSY 301, 304. A grade of C- or better is required in all prerequisite courses.

RELIGION

REL 126 New Testament

An Introduction to the origins of Christianity, to the New Testament as the primary source of Christian thought and practice for nearly two millennia, and to modern critical methods in the research of the biblical text. Themes include the nature of Jesus as the Messiah, the "Kingdom of God," sin and salvation, the relationship of Christianity to Judaism, what it meant to be a Christian in the Roman empire, human interactions in the Christian community, and views about Christianity and history.

REL 209 The Gnostic Gospels

Introduction to Gnosticism. Students will read and discuss some of the major Gnostic Gospels and clarify the controversies and concealed history surrounding them. Formerly REL 251W.

SPANISH

SPN 102 Elementary Spanish II

Grammar, readings, cultural material, intensive oral practice, optional language laboratory. Prerequisite: SPN 101 or equivalent.

THEATRE

THE 100 Introduction to the Theatre

Surveys the history of theatre art and crafts. Discusses major plays and playwrights, physical stage, dramatic criticism, acting, directing, stagecraft, design, and other relevant crafts. Suitable for nonmajors.

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The Hamilton Holt School conducts all student registrations online using FoxLink. Registration is restricted to students in good academic and financial standing who have attended at least one of the previous three semesters. Students who do not have access to the internet from home or work may use the computing labs, located in the Olin Library, during normal hours of operation. There is also a student computing station located in the Holt School office.

The Student Help Desk (407-646-2655) is available during regular office hours should students encounter technical problems. Students should follow the procedures described below to report error messages received while attempting online registration.

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Getting Started

Select Courses from the Schedule of Courses and write down the CRN (5-digit number).

- The maximum course load for the Fall and Spring terms is 16 credit hours for undergraduate students. Students will be prohibited from registering for more than the specified limit without an approved course [overload request](#). (Forms are available at the Holt School Office; adviser approval is required)
- Absolutely no scheduling overlaps in meeting times or dates are permitted. This is non-negotiable.
- You will be prohibited from registering for courses that are restricted by major, require approval from the instructor and/or academic department, or represent duplicate registrations. Such registration errors may only be overridden by a Holt School staff member.
- You may e-mail a request for an override to your Holt School Adviser listed on the [registration page](#). Requests will be processed on a routine basis each day during the registration period. You will be notified by e-mail.
- You may not register by web for courses offered in other Rollins Programs. Refer to the Holt School catalog for policies and procedures.
- You will be prohibited from participating in online registration if you have an outstanding debt to the institution. Contact the College Bursar's Office at 407-646-2252.
- Students are forewarned to review prerequisite requirements reflected in the Schedule of Courses and in the course descriptions. Students are also advised to note level requirements (e.g. Senior Status) published in the schedule. You will be held accountable for this information.
- The starting and ending dates of courses are not reliable in FoxLink schedule views. This is because intensive courses are built into parts of term for refund and grading purposes. These parts of term dates are not to be confused with the actual course meeting dates that are reflected in the online Schedule of Courses.

Log In

- From the Rollins Web home page, select FoxLink from the drop-down box under "Campus Logins."
- Enter Username (your FoxID) and Password (PIN).
- Click on *Holt Student* tab at top of form.
- The screen will then divide into three sections. Look at the middle section titled *Course Registration*; then select Hamilton Holt Check-in link and follow the instructions. When the Check-in form is complete, you will receive a registration time period on the screen and by email.

NOTE: All Hamilton Holt School students must now complete Check-in prior to registration.

- Once Check-in is complete, select the *Holt Student* tab again, then the *Registration* link.

Select Term

- Select the appropriate term link from the drop-down menu. (Example: Fall 2010 A&S/Holt.)
- Click on the Submit Term button.
- Click on Add/drop Classes link.

Enter Course Registrations

- Using the scroll bar to the right of the screen, scroll to the Add Class form at the bottom of the page. Enter the CRNs (the five digit number for each course) of your course selections and click on the Submit Changes button.

- A schedule will automatically come up indicating that you have either successfully registered for your courses or that registration errors/holds prohibit registration. (If you receive error messages, refer to Section I of these instructions.)

Note: The Holt School uses a wait-list system. If a course is filled, you are not automatically wait-listed. You must select Wait-List from the drop-down menu and submit again. Your selection will be shown again confirming that you are wait-listed. For more information, see Process to be Wait-Listed for a course.

- Clicking on the Reset button at the bottom will clear any changes you may have made as long as you have not already clicked on the Submit Changes button. You may also use the drop-down box in the action column to delete courses you may have entered in error.
- Once you have completed the registration process, scroll down to the bottom of the page and select the Registration Fee Assessment link. You will be shown the amount of tuition due. This amount does not consider any financial aid award.

Complete Registration

Select the Registration Fee Assessment link located either at the bottom of the registration page or from the Registration menu. Review the charges to your student account to ensure accuracy. This is a required step to finalize your electronic registration. This amount does not consider any financial aid award.

Logging Out

Once registration is complete, be certain to click on the Logout icon located in the top left corner of the screen. If you do not log out, anyone who uses the computer after you could view and/or access sensitive information in your records

Submission of Payment

UNDERGRADUATE TUITION RATE FOR 2011-12: \$1,596 per four-semester-hour course (\$399 per semester hour)

Full tuition payment for all students is due by 5:00 p.m. on January 17, 2012. No exceptions will be considered or negotiated. We recommend that you not mail your payment since there is no guarantee that it will reach us prior to the payment deadline.

Students are held personally and financially responsible for the course enrollments, tuition, and fees they initiate through the registration process. We expect full and timely payment for all registrations. Students who cannot pay full tuition through one or a combination of acceptable methods of payment on or before the January 17 deadline must withdraw in writing prior to the deadline in order to avoid additional financial penalties. Late payment penalties include an initial fee of \$75, and \$75 per month until the end of the term or the balance is paid in full. This will be applied to all payments received after the January 18 deadline.

The Holt School does not automatically withdraw students for unpaid balances, but reserves the right to do so if such students are registered for courses that have waiting lists. In this case, the student will be withdrawn after the payment deadline, notified of the withdrawal in writing, and receive a full relevant tuition credit. Late payment fees will remain on the student account to cover incurred administrative time and costs.

- **Holt School Payment Plan:** The Holt School now offers a convenient, low-cost payment plan for students.
- **Payment by Cash/Check/Credit Card:** The Holt School will not release account or payment information over the telephone. Authorized payers may access FoxLink through the Rollins Home Page at www.rollins.edu. Select FoxLink from the drop-down box options under Campus Logins.
 - Log into FoxLink, select the *Holt Student* tab, then select *Holt Bill and Payment Options* from the second column.
 - Select User Preferences to update e-mail addresses and notification preferences. A secondary e-mail address can be entered for notification when monthly statements are available. Under this option, you may also choose to receive an e-mail confirmation or notification when an authorized payer makes a payment.
 - Select Payment Profiles to enter credit card and banking information for electronic check payments. These profiles will be stored so that you will not need to enter this information each time you make a payment.
 - Select Authorized Payers to create an account for parents, grandparents, or anyone who will be responsible for paying on your account. You will need to communicate user Login Name and Password to the individual in order for that person to access your account online through the Authorized Payers link. The Authorized Payers link will be available at www.Rollins.edu.
 - Select View Accounts to review your monthly statement. You will be able to obtain this statement in printable format by clicking on the PDF option at the top left corner of the statement. You will also be able to view past statements via this option.
 - Select Make Payment to submit an online payment to your account.
 - Select Payment History to review payments made to your account via the online payment site.
 - Select Contact Us in the top right-hand corner or call 407-646-2252 (Bursar's Office) if you need assistance.
 - Log off is located in the top right-hand corner. Your FoxLink session will remain active while you are in the QuikPay site and will reappear on your screen when you log off QuikPay.
- **Payment by Financial Aid:** Financial aid recipients who have received the Rollins award letters may defer all or part of their payment (depending on the award) until the aid becomes available. Deferment of tuition for financial aid applicants is an extension of the payment due date. It is NOT a guarantee of eligibility for financial aid.

Students are ultimately responsible for the full cost of tuition and fees. The amount of financial aid that is reflected on the student account on the date of registration is what the Holt School will consider when reviewing payments. Students have the responsibility to determine and pay any remaining balance prior to the payment deadline in order to avoid additional late payment fees. Students who anticipate financial aid and subsequently learn that aid has been reduced, denied, or withdrawn must either pay the full tuition balance or complete a written request to be withdrawn without financial penalty by the end of the first week of classes in order to avoid being held financially responsible for their classes and late payment fees. The Holt School is not involved or aware of decisions regarding the status of student aid and does not automatically withdraw. The student has responsibility for this. There is important Information About Making Schedule Changes for Florida Bright Futures Recipients.

- **Payment by Corporate Sponsors:** Some employers have a billing agreement with the Rollins College Office of the Bursar. Students attending under one of these agreements must have a signed, authorized form on file in the Bursar's Office at the time of registration in order to defer tuition payment. If the original form is not on record at the time of registration, the student may register by paying 25% of tuition due plus fees.
- **Tuition Discounts:** Alumni with Bachelor's or Master's Degrees, and current adjunct faculty in academic programs are eligible for a 20% tuition discount on undergraduate course tuition. Alumni with a MA in Counseling from Rollins College are also eligible for a 20% tuition discount on graduate counseling course tuition. Proof of employment or graduation may be required in some instances.

Process to be Wait-Listed for a closed course

Should you receive a message that a course is closed, you may add your name to the waiting list by clicking on the drop-down box in the Action column and selecting Wait-Listed. Be certain to save this action by hitting the Submit button. You will be notified if a space becomes available in the course. Graduate and undergraduate programs in the Holt School administratively maintain separate waiting lists through the first week of classes. Instructor overrides are not accepted, so please do not contact the professor. Students are prohibited from attending courses without official registration.

Please note that even though you are not officially registered for wait-listed courses, they will appear on all FoxLink schedule viewing forms. Most forms reflect a status of WL (wait-listed) instead of RE (registered). The WL status is not reflected on the schedule option viewed by day and time. Please note the inclusion of wait-listed courses when using this schedule view option.

Schedule Changes

RollinsCollege reserves the right to change or cancel course offerings, as necessary. A reasonable effort will be made to inform students of such changes. Students are advised to routinely check the schedule web site and Rollins e-mail for updates. There will be no financial penalty to students enrolled in courses that are canceled.

These condensed instructions are not intended to be an exhaustive representation of institutional or program policies and procedures. Additional information is contained in the current Rollins College Hamilton Holt School catalogs. [Catalogs](#) are available on the Holt School website.



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A&S Registration Instructions

Spring 2012 Schedule

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- [General Education Requirements](#)
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Arts & Sciences Students taking Holt Classes

Sophomores, juniors, and seniors enrolled in the Arts and Sciences (A&S) Program are welcome to register for one undergraduate course per academic year in the Hamilton Holt School on a tuition-free basis, if approved by their academic advisor. Students interested in taking a Holt School course should contact the Office of Student Records.

Holt School courses generally have the same academic value as A&S courses. Grades earned are calculated as part of the student's grade point average. Students desiring to fulfill Arts and Sciences general education requirements through Holt School course work must obtain advance permission, in writing, from the Office of Student Records. Students who want a Holt School course to apply toward major requirements in Arts and Sciences must obtain advance permission, in writing, from the chair of their major program.

In an effort to ensure the availability of Holt School courses to the student population they were designed to serve, Arts and Sciences students are registered on a space-available basis. A maximum of five (5) Arts and Sciences students may register for any given course.

OVERRIDES AND WAITING LISTS

Instructor overrides into closed courses are not accepted in the Holt School. The Holt School utilizes a waiting list process to manage closed courses. Waiting lists are restricted to Holt School students. A&S students may not attend courses unless they have received notification that their registration request was approved and processed. Students who illegally attend courses for which they are not registered will not receive academic credit.

ATTENDANCE

Students are held responsible for attendance and participation in courses. The Holt School does not automatically withdraw students who do not participate. It is the responsibility of the student to initiate registration changes or withdrawals on his/her own behalf. Published withdrawal policies will be enforced. Students will be held personally and academically responsible for attendance and participation in Holt School courses.

PARTICIPATION IN SUMMER TERMS

A&S students are also welcome to participate in Holt School summer courses. During summer terms, A&S students are expected to pay full tuition and fees for Holt School courses taken. A&S students may register online according to hours earned. Please refer to the Holt School Registration Instructions for directions. Contact the Holt School Office with registration or payment questions. Note: There are limitations on the number of hours A&S students are permitted to take during the summer, including Maymester and Holt.

The above stated policies and procedures regarding approvals, attendance, and waiting lists are also applicable to the summer terms.

Page last updated: October 14, 2010



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Frequently Asked Questions

Registration

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- [What if a course I need or want is full when I try to register?](#)
- [How does the wait list process work?](#)
- [Can I ask the professor for an override / Can I go to the first class and see if there are spaces?](#)
- [How do I find out if a course I am waitlisted for is open?](#)
- [Can I take a course offered during the day hours?](#)
- [How can I register for a course for personal enrichment?](#)
- [I do not need college credit. How can I register for a course without credit \(audit student\)?](#)

I attend the Rollins Arts & Sciences Program

- [How do I register for a summer class?](#)
- [How do I register for an evening class during the Fall or Spring terms?](#)
- [Will Holt School general education requirements transfer to A&S?](#)

I attend another institution (Transient)

- [Can I take a course at Holt? When can I register?](#)

Courses

- [When are textbooks available?](#)
- [How do I know if a class is canceled due to inclement weather?](#)

Tuition

- [How do I make a payment on line?](#)

Miscellaneous

- [Why can't you tell me my grade over the phone?](#)

When can I register?

There are three phases of registration. Students who have 90+ hours earned are permitted to register first, followed by current students with less than 90 hours earned, and finally incoming new students. The registration periods are reflected in the calendar that is provided with the term schedule. Students who are enrolled in another college and want to take a course at Rollins as a transient are eligible to register during new student registration.

What if a course is full when I try to register?

If a class is full at the time of registration, you can place yourself on the wait list during registration by selecting "Wait List" from the pull-down menu before the course title, then clicking on "Submit." We suggest you also register for an alternative course in case a space does not open for you in the wait-listed one. *****Waitlisting yourself for a course is not a guarantee for registration.*****

How does the wait list process work?

The wait list process is intended to provide a fair and consistent means to deal with the reality of maximum course capacities. The waiting lists are overseen by the Holt School administration, NOT individual faculty members, so faculty overrides are not accepted. Students are placed on the list by date and time of inquiry and will be contacted by phone if spaces become available. Students may not attend courses for which they are wait-listed. Registration will not be

permitted in such case.

Can I ask the professor for an override / Can I go to the first class and see if there are spaces?

Do not attend a course you are waitlisted for, and do not ask professors for an override. They know about the wait list system and they cannot make the decision to let you in ahead of the other students on the list. **Be sure your phone numbers are current if you join a waitlist.** If the number we call isn't working, we move to the next person on the list.

How will I know if a space opens up in a waitlisted course?

If an opening becomes available, we start calling students on the waitlist in the order first-come, first-serve. You may accept or decline to add the course when you are called. If we leave a message, you have until 5 o'clock the following day to return the call before we go on to the next name. If you accept, you must fill out a drop/add form to add the course. **Be sure your phone numbers are current if you join a waitlist.** If the number we call isn't working, we move to the next person on the list.

Can I take a course offered during the day hours?

Holt students who have attended at least one full year may apply to take degree courses offered by other Rollins programs. Cross-enrollments are limited in order to ensure sufficient spaces in programs for the populations they are intended to serve. Interested Holt students should contact their program adviser for details and procedures.

Some courses are offered as shared, or cross-listed, courses. Such courses are designated with an X suffix on the section number. Usually, half of the spaces in cross-listed courses are available to students attending in the day, and the other half to Holt students. In most cases, no special permission is required to register for these courses.

How can I register for a course for personal enrichment?

If you have a Rollins degree, submit an application form.

If you have a degree from another institution, submit an application form, fee, and an official transcript showing your degree.

All other personal enrichment applicants, submit an application, fee, and official transcripts from all colleges you have attended (high school transcript if no college).

****Personal enrichment (or non-degree seeking) students register at Late Registration on a space-available basis.****

I do not need college credit. How can I register for a course as an audit student?

An individual may register for a college course without receiving academic credit (audit students). The tuition is reduced by 50%. Audit students are eligible to register for courses the day after new student registration on a space available bases. Priority is given to degree seeking students. Holt School will not override for an audit registration.

How do I register for a summer class?

A&S students may register for summer courses through the Holt School. An application is not necessary. A&S students should note that summer tuition is not included as part of their annual tuition and payment is due at the time of registration. Also, it is the student's responsibility to confirm if a course would fulfill general education and/or major requirements. Please see A&S Instructions for detailed registration instructions and policies.

Can I take an evening class during the Fall or Spring terms?

A&S students can apply to take an evening course during the Fall and Spring terms by submitting a form to the Office of Student Records located in the Mills Building on campus. Registrations are considered and approved on a course-by-course basis. Holt School cannot register A&S students during the Fall and Spring terms.

Will Holt School general education requirements transfer to A&S?

A&S students are responsible for confirming their course selection with their academic adviser. Holt School staff cannot verify general education requirements for A&S students. Holt School is not responsible for incorrect registrations.

Can I take a course at Holt and transfer it back to my school?

Transient students must submit a completed application, fee, and transient letter by the new student registration period and provide a letter from their home institution stating the course(s) that has been approved for transfer. We advise you request more than one course for approval in case your first choice is not available.

When can I register (as a transient student)?

Transient students are eligible to register during new student registration. Priority registration is given to current Rollins College degree-seeking students.

When are textbooks available?

Holt School students may check the availability of or order textbooks by going to the Rice Family Bookstore located Holt Avenue on main campus or online via the eFollett.com website form Rollins College.

How do I know if a class is cancelled due to inclement weather?

If the College determines that classes should be cancelled due to dangerous weather or a hurricane, announcements will be provided to the local media, and there will be a telephone broadcast posted on the Rollins College system, as well as the Holt School number.

How do I make a payment online?

To pay tuition, first log into the FoxLink. From there you will be directed to a secured site where you will enter payment information. You can use MasterCard credit card or E-Check. Detailed instructions are available at that site.

Why can't you tell me my grade over the phone?

Grades are confidential and we cannot confirm identity over the phone. FoxLink provides a more immediate, secure, and confidential way for students to access grade information.

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Building Key

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Campus Map

This is a campus map in Adobe format that highlights buildings on campus: the bookstore, campus safety, Holt School office, R-Card office and the parking garage. Or if you prefer, take a [virtual tour of the campus](#).

Building Key

Classroom assignments are subject to change. Changes can be viewed through FoxLink. Studetns are encouraged to check locations prior to the first day of class.

- ANNIE - Annie Russell
- ART - Greenroom/Theatre Dept
- ASC - Alfond Sports Center
- BEAL - Beal Building (Formerly Baker Building)
- BOAT - Alfond Boathouse
- CFAC - Cornell Fine Arts Center
- CSS - Cornell Social Sciences
- DANCE - Dance Studio
- FAIRBK - 170 W. Fairbanks Avenue
- HHS - Hamilton Holt School
- HAUCK - Hauck Hall
- KEENE - Keene Hall
- KMC - Knowles Memorial Chapel
- OLIN - Olin Resource Center
- ORLAN - Orlando Hall
- LODGE REEVES - Lodge Reeves
- REX - Rex Beach Hall
- SULLV - Sullivan House

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Campus Map

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Related Links

- [Directions via Google Maps](#)
- [Parking Information](#)
- [Floor Plans](#)
- [Visit Rollins](#)

Rollins College
1000 Holt Avenue
Winter Park, FL 32789-4499

Click on the image below to zoom in or download a [printable version](#) of the Rollins campus map.

[Download Map](#)

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Hamilton Holt FACTS Payment Plan

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[Rollins.edu](#) : [Rollins Home](#) : [Office of the Bursar](#) : [Holt](#) : Hamilton Holt FACTS Payment Plan

FACTS Payment Plan: An easier way to pay. Available only to Holt Students.

Advantages:

- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods:

- Automatic bank payment (ACH)
- Credit card/Debit Card
- Payments are processed on the 5th of each month and will continue until the balance is paid in full. If a Credit/Debit Card is used, a convenience fee in addition to the enrollment fee will be assessed by the third party credit card merchant.

Cost to Participate:

- \$25 enrollment fee per semester (ACH & credit card)
- \$30 returned payment fee if a payment is returned

Steps to Enroll: Log into [FoxLink](#) > Select "Holt Student" tab > Scroll to the box labeled "Holt Bill and Payment Options">Select "FACTS Payment Plan"

Target Dates to Enroll: Fall 2011 e-Cashier available on July 8, 2011

| Last Day to Enroll | Required Down Payment | Number of Payments | Month of Payments |
|--------------------|-----------------------|--------------------|----------------------|
| July 23 | \$100 | 4 | August - November |
| August 22 | \$100 | 3 | September - November |

Spring 2012 e-Cashier available on November 5, 2011

| Last Day to Enroll | Required Down Payment | Number of Payments | Month of Payments |
|--------------------|-----------------------|--------------------|-------------------|
| November 21 | \$100 | 5 | December - April |
| December 21 | \$100 | 4 | January - April |
| January 15 | \$100 | 3 | February - April |

Summer 2012 e-Cashier available on April 1, 2012

| Last Day to Enroll | Required Down Payment | Number of Payments | Month of Payments |
|--------------------|-----------------------|--------------------|-------------------|
| April 22 | \$100 | 3 | May - July |
| May 21 | \$100 | 2 | June - July |

e-Cashier Availability

Availability of e-Cashier is determined by Rollins College. Please be aware the College may elect not to have e-Cashier available during specific times and dates during registration. Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through My FACTS Account or call the Office of the Bursar at 407-646-2252 to confirm the change. If you have any additional questions please refer to the "FAQ" or "How e-Cashier Works" link on the toolbar of the e-Cashier.

FACTS Payment Plan Customer Support: Nelnet Business Solutions

800-609-8056

Customer services representatives are available Monday through Thursday, 7:30 am to 7:00 pm (CST), and Friday, 7:30 am to 5:00 pm.

Check Your Email:

Correspondence from the Bursar's Office (including monthly billing statements) will be sent to the student's official College '@rollins.edu' email account. Students are expected to check their email on a frequent and consistent basis in order to stay current with College-related communications.

e-Cashier Window Hours of Operation

Monday - Friday
8:30AM - 4:30PM

The **Bursar's Office** is located in the Warren Administration Building ([#44 on campus map](#)) on the 2nd floor.

1000 Holt Avenue - 2716
Winter Park, FL 32789
Main: 407-646-2252
FAX: 407-975-6497



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APPLICATION DEADLINE FOR 2011-12 INTERNATIONAL TRAVEL EXPERIENCES:

- Spring, Winter Intercession and Spring Break Trips: September 26, 2011
- Fall and Summer Trips: February 20, 2012

STUDY ABROAD OPPORTUNITIES AND GRANTS

As part of the institutional mission of Rollins College, the Hamilton Holt School is committed to the education of students for global citizenship ([Rollins College Mission Statement](#)). International travel grants are available, on a competitive basis, to Holt School students participating in Rollins-sponsored travel courses offered through the International Programs Office, approved independent study and internship courses, and approved travel courses offered through other accredited institutions. Funding is limited, so students are advised to apply as early as possible.

Visit the [Office of International Programs](#) Web site for study abroad and field study opportunities.

REQUIREMENTS FOR PARTICIPATION IN OFF-CAMPUS STUDIES

Holt School students must be currently enrolled in a degree program, be matriculated through the initial admission review process, in good academic and college standing (grade point average of 3.0 or above preferred), and must have a good record of personal responsibility (e.g. judicial record).

SUBMITTING AN APPLICATION FOR OFF-CAMPUS STUDY

Procedure to Participate in Rollins-Sponsored Travel Opportunities

Students apply through their FoxLink account. Click on the "Student" tab. On the left side, there is a "Study Abroad" section. Please click on Rollins International Programs Application (RIPA). You will be prompted to create a new application.

Procedure to Participate in Academic Travel Opportunities Sponsored by Other Institutions

Follow the previous instructions and select 'undecided' as your program of interest. (Please note that approved grants are awarded on a post-travel basis for experiences offered by other institutions. Original receipts will be required.)

Travel Grant Applications

International travel grants are available for Hamilton Holt School students participating in Rollins-sponsored international study courses, as well as approved courses sponsored by other academic institutions. Grants are awarded based on financial need and academic merit. Once you have completed your advising session, you will have opportunity in the RIPA application to submit a request for scholarship support. Please note that funds are limited and the selection process is competitive. Students should give due diligence to their statement of purpose and request for financial assistance. Scholarship decisions for winter travel experiences will be made in October, spring break in December, and summer decisions will be made by the end of February. Students will be notified in writing.

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Graduation rates and transfer-out rates and information relating to the athletic program may be obtained by contacting the Director of Institutional Research at (407) 646-2375. Information on campus crime statistics may be obtained by contacting the [Campus Security Office](#) at Rollins College.

The Family Educational Rights and Privacy Act (FERPA) assures the confidentiality of your educational record. This Act also allows you access to information contained in your educational record. Please contact the appropriate office if you would like access to any information held. Rollins College's policy regarding confidentiality can be found in the Holt School Catalog. The policy permits the release of directory information without the student's consent unless specifically requested in writing not to disclose. Students who wish to have their directory information withheld must make this request no later than September 1 each year. If a request is received, we withhold all directory information since the College can not release selected information. Requests for withholding of directory information should be made to the Holt School Office.

RIGHTS AND RESPONSIBILITIES OF FINANCIAL AID RECIPIENTS

You have the right to:

- Confidentiality - the privacy of your file is protected.
- Appeal financial aid decisions about your application. Written appeals should be submitted to the Student Aid Appeals Committee in care of the Office of Financial Aid.
- Information about the terms and conditions of financial aid programs. This information is provided in the Rollins College Catalogue and in the Student Aid Award Notice enclosures.
- Inspect your education records and request amendment of those records, if you believe them to be inaccurate, by contacting the Dean of your program.
- File a complaint with the Department of Education if you believe your right to confidentiality has been compromised.
- Defer Direct Loan payments for Peace Corps or other volunteer service after you graduate.

You are responsible for:

- Submitting accurate applications and forms before the deadlines.
- Following instructions for application, renewal of aid, or resolving problems.
- Providing the Dean of Students Office with accurate permanent and local addresses and telephone numbers.
- Notifying the Office of Financial Aid if a change in your family financial situation occurs, or if you receive assistance from an outside source.
- Reading the provided information about the terms and conditions of all aid programs.
- Requesting special assistance when it is needed.
- Maintaining satisfactory academic progress according to the policies established for financial aid recipients.

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The Hamilton Holt School conducts all student registrations online using FoxLink. Registration is restricted to students in good academic and financial standing who have attended at least one of the previous three semesters. Students who do not have access to the internet from home or work may use the computing labs, located in the Olin Library, during normal hours of operation. There is also a student computing station located in the Holt School office.

The Student Help Desk (407-646-2655) is available during regular office hours should students encounter technical problems. Students should follow the procedures described below to report error messages received while attempting online registration.

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[Complete Registrations](#)

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[Logging Out](#)

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[Enter Registrations](#)

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Getting Started

Select Courses from the Schedule of Courses and write down the CRN (5-digit number).

- The maximum course load for the Fall and Spring terms is 16 credit hours for undergraduate students. Students will be prohibited from registering for more than the specified limit without an approved course [overload request](#). (Forms are available at the Holt School Office; adviser approval is required)
- Absolutely no scheduling overlaps in meeting times or dates are permitted. This is non-negotiable.
- You will be prohibited from registering for courses that are restricted by major, require approval from the instructor and/or academic department, or represent duplicate registrations. Such registration errors may only be overridden by a Holt School staff member.
- You may e-mail a request for an override to your Holt School Adviser listed on the [registration page](#). Requests will be processed on a routine basis each day during the registration period. You will be notified by e-mail.
- You may not register by web for courses offered in other Rollins Programs. Refer to the Holt School catalog for policies and procedures.
- You will be prohibited from participating in online registration if you have an outstanding debt to the institution. Contact the College Bursar's Office at 407-646-2252.
- Students are forewarned to review prerequisite requirements reflected in the Schedule of Courses and in the course descriptions. Students are also advised to note level requirements (e.g. Senior Status) published in the schedule. You will be held accountable for this information.
- The starting and ending dates of courses are not reliable in FoxLink schedule views. This is because intensive courses are built into parts of term for refund and grading purposes. These parts of term dates are not to be confused with the actual course meeting dates that are reflected in the online Schedule of Courses.

Log In

- From the Rollins Web home page, select FoxLink from the drop-down box under "Campus Logins."
- Enter Username (your FoxID) and Password (PIN).
- Click on *Holt Student* tab at top of form.
- The screen will then divide into three sections. Look at the middle section titled *Course Registration*; then select Hamilton Holt Check-in link and follow the instructions. When the Check-in form is complete, you will receive a registration time period on the screen and by email.

NOTE: All Hamilton Holt School students must now complete Check-in prior to registration.

- Once Check-in is complete, select the *Holt Student* tab again, then the *Registration* link.

Select Term

- Select the appropriate term link from the drop-down menu. (Example: Fall 2010 A&S/Holt.)
- Click on the Submit Term button.
- Click on Add/drop Classes link.

Enter Course Registrations

- Using the scroll bar to the right of the screen, scroll to the Add Class form at the bottom of the page. Enter the CRNs (the five digit number for each course) of your course selections and click on the Submit Changes button.

- A schedule will automatically come up indicating that you have either successfully registered for your courses or that registration errors/holds prohibit registration. (If you receive error messages, refer to Section I of these instructions.)

Note: The Holt School uses a wait-list system. If a course is filled, you are not automatically wait-listed. You must select Wait-List from the drop-down menu and submit again. Your selection will be shown again confirming that you are wait-listed. For more information, see Process to be Wait-Listed for a course.

- Clicking on the Reset button at the bottom will clear any changes you may have made as long as you have not already clicked on the Submit Changes button. You may also use the drop-down box in the action column to delete courses you may have entered in error.
- Once you have completed the registration process, scroll down to the bottom of the page and select the Registration Fee Assessment link. You will be shown the amount of tuition due. This amount does not consider any financial aid award.

Complete Registration

Select the Registration Fee Assessment link located either at the bottom of the registration page or from the Registration menu. Review the charges to your student account to ensure accuracy. This is a required step to finalize your electronic registration. This amount does not consider any financial aid award.

Logging Out

Once registration is complete, be certain to click on the Logout icon located in the top left corner of the screen. If you do not log out, anyone who uses the computer after you could view and/or access sensitive information in your records

Submission of Payment

UNDERGRADUATE TUITION RATE FOR 2011-12: \$1,596 per four-semester-hour course (\$399 per semester hour)

Full tuition payment for all students is due by 5:00 p.m. on January 17, 2012. No exceptions will be considered or negotiated. We recommend that you not mail your payment since there is no guarantee that it will reach us prior to the payment deadline.

Students are held personally and financially responsible for the course enrollments, tuition, and fees they initiate through the registration process. We expect full and timely payment for all registrations. Students who cannot pay full tuition through one or a combination of acceptable methods of payment on or before the January 17 deadline must withdraw in writing prior to the deadline in order to avoid additional financial penalties. Late payment penalties include an initial fee of \$75, and \$75 per month until the end of the term or the balance is paid in full. This will be applied to all payments received after the January 18 deadline.

The Holt School does not automatically withdraw students for unpaid balances, but reserves the right to do so if such students are registered for courses that have waiting lists. In this case, the student will be withdrawn after the payment deadline, notified of the withdrawal in writing, and receive a full relevant tuition credit. Late payment fees will remain on the student account to cover incurred administrative time and costs.

- **Holt School Payment Plan:** The Holt School now offers a convenient, low-cost payment plan for students.
- **Payment by Cash/Check/Credit Card:** The Holt School will not release account or payment information over the telephone. Authorized payers may access FoxLink through the Rollins Home Page at www.rollins.edu. Select FoxLink from the drop-down box options under Campus Logins.
 - Log into FoxLink, select the *Holt Student* tab, then select *Holt Bill and Payment Options* from the second column.
 - Select User Preferences to update e-mail addresses and notification preferences. A secondary e-mail address can be entered for notification when monthly statements are available. Under this option, you may also choose to receive an e-mail confirmation or notification when an authorized payer makes a payment.
 - Select Payment Profiles to enter credit card and banking information for electronic check payments. These profiles will be stored so that you will not need to enter this information each time you make a payment.
 - Select Authorized Payers to create an account for parents, grandparents, or anyone who will be responsible for paying on your account. You will need to communicate user Login Name and Password to the individual in order for that person to access your account online through the Authorized Payers link. The Authorized Payers link will be available at www.Rollins.edu.
 - Select View Accounts to review your monthly statement. You will be able to obtain this statement in printable format by clicking on the PDF option at the top left corner of the statement. You will also be able to view past statements via this option.
 - Select Make Payment to submit an online payment to your account.
 - Select Payment History to review payments made to your account via the online payment site.
 - Select Contact Us in the top right-hand corner or call 407-646-2252 (Bursar's Office) if you need assistance.
 - Log off is located in the top right-hand corner. Your FoxLink session will remain active while you are in the QuikPay site and will reappear on your screen when you log off QuikPay.
- **Payment by Financial Aid:** Financial aid recipients who have received the Rollins award letters may defer all or part of their payment (depending on the award) until the aid becomes available. Deferment of tuition for financial aid applicants is an extension of the payment due date. It is NOT a guarantee of eligibility for financial aid.

Students are ultimately responsible for the full cost of tuition and fees. The amount of financial aid that is reflected on the student account on the date of registration is what the Holt School will consider when reviewing payments. Students have the responsibility to determine and pay any remaining balance prior to the payment deadline in order to avoid additional late payment fees. Students who anticipate financial aid and subsequently learn that aid has been reduced, denied, or withdrawn must either pay the full tuition balance or complete a written request to be withdrawn without financial penalty by the end of the first week of classes in order to avoid being held financially responsible for their classes and late payment fees. The Holt School is not involved or aware of decisions regarding the status of student aid and does not automatically withdraw. The student has responsibility for this. There is important Information About Making Schedule Changes for Florida Bright Futures Recipients.

- **Payment by Corporate Sponsors:** Some employers have a billing agreement with the Rollins College Office of the Bursar. Students attending under one of these agreements must have a signed, authorized form on file in the Bursar's Office at the time of registration in order to defer tuition payment. If the original form is not on record at the time of registration, the student may register by paying 25% of tuition due plus fees.
- **Tuition Discounts:** Alumni with Bachelor's or Master's Degrees, and current adjunct faculty in academic programs are eligible for a 20% tuition discount on undergraduate course tuition. Alumni with a MA in Counseling from Rollins College are also eligible for a 20% tuition discount on graduate counseling course tuition. Proof of employment or graduation may be required in some instances.

Process to be Wait-Listed for a closed course

Should you receive a message that a course is closed, you may add your name to the waiting list by clicking on the drop-down box in the Action column and selecting Wait-Listed. Be certain to save this action by hitting the Submit button. You will be notified if a space becomes available in the course. Graduate and undergraduate programs in the Holt School administratively maintain separate waiting lists through the first week of classes. Instructor overrides are not accepted, so please do not contact the professor. Students are prohibited from attending courses without official registration.

Please note that even though you are not officially registered for wait-listed courses, they will appear on all FoxLink schedule viewing forms. Most forms reflect a status of WL (wait-listed) instead of RE (registered). The WL status is not reflected on the schedule option viewed by day and time. Please note the inclusion of wait-listed courses when using this schedule view option.

Schedule Changes

RollinsCollege reserves the right to change or cancel course offerings, as necessary. A reasonable effort will be made to inform students of such changes. Students are advised to routinely check the schedule web site and Rollins e-mail for updates. There will be no financial penalty to students enrolled in courses that are canceled.

These condensed instructions are not intended to be an exhaustive representation of institutional or program policies and procedures. Additional information is contained in the current Rollins College Hamilton Holt School catalogs. [Catalogs](#) are available on the Holt School website.



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Payment Deadline

Spring 2012 Schedule

- Calendar
- Course Descriptions
- Registration Periods
- Guide to Major/Minor Requirements
- General Education Requirements
- Payment Deadline
- A&S Registration Instructions
- Schedule Home
- Holt R-Net Home

Spring 2012

Payment Due:

January 17, 2012 at 5:00 p.m.

See [Registration Instructions](#) for specific information regarding payment and payment options.

Tuition:

\$399 per credit hour

- \$798 - 2 credit hour course
- \$1,596 - 4 credit hour course
- \$2,394 - 6 credit hour course

Fees for individual courses are noted on the schedule.

Note: By registering, students agree to accept full responsibility for the payment of tuition and fees. If a payment is not fulfilled or returned for insufficient funds or no approval by credit, students also agree to pay all fees associated with collection of due funds, including collection costs and attorney's fees.

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